

## TOWN OF HOLLAND BOARD MEETING

August 8, 2018

<b>MEMBERS PRESENT</b>	Chair Steve Michaels, Supervisors Mike Hoffman, Jerome Pedretti, Robert Stupi, Kathy Warzynski
<b>STAFF PRESENT</b>	Clerk Marilyn Pedretti, Town Crew John Frauenkron

### CALL TO ORDER

Chair Michaels called the meeting to order at 7:00 p.m. Notices were properly posted.

### MINUTES

Motion by Hoffman/J Pedretti to approve the minutes of July 11<sup>th</sup> . **MOTION** carried unanimously.

### TREASURER'S REPORT & BILLS TO PAY

The July Treasurer's report was reviewed. The bills to pay were reviewed. Motion by Hoffman/Stupi to approve the August bills in the amount of \$382,104.76. **MOTION** carried unanimously.

### CITIZENS' CONCERNS

Scott Sloan, N7177 Oak Street, spoke about a recent concern with a Town right-of-way and his communication with Chair Michaels. This item will be discussed further in the agenda.

Robert Stupi, N7577 County Road XX, noted that the first lift of pavement for Rotterdam Road was completed and he has seen much pedestrian activity on the streets.

Kathy Warzynski, W7728 Meadow Way, reported there is a parking problem in the Park at Country Estates and asked that the Town install signage prohibiting parking on the grass. Item will be added to next month's agenda.

**COUNTY SUPERVISOR REPORT:** none.

### PUBLIC WORKS

Oak Street right-of-way: Michaels gave background on the recent concerns with the private use of the Town's right-of-way at the northern end of Oak Street and asked for input on whether to vacate the undeveloped end of street. Discussion followed. It was the consensus not to vacate. Discussion followed on other options with input from Scott Sloan. It was the consensus that the Town would maintain like all other right-of-ways, with the understanding that if the property owners wanted to mow more often that would be their prerogative but nothing could be stored within the right-of-way. Chair Michaels will meet with property owners to clarify the Town's position.

Briggs Road weight limits: Discussion took place concerning additional heavy truck traffic on Briggs Road from a new concrete operation on County Road XX. It was the consensus to have the Chair discuss with the Town of Onalaska and ask the company to route all traffic away from Briggs onto XX and to begin discussions with the Village and Town of Onalaska concerning future plans for Briggs Road.

Casberg Coulee Road bridge: Clerk Pedretti reported she has contacted two engineering companies but no report at this time. Item will return next month. It was noted that the brushing along a bridge is very important to keep the structure from failing.

Heram Road: Clerk Pedretti reported that half of the Temporary Limited Easement agreements have been returned. The engineer anticipates the construction will begin next week.

Seal coating update: Clerk Pedretti reported that the seal coating has been completed with the additional work on Garfield Road.

Updates: Frauenkron reviewed a written Town Crew report and answered questions. The crew was directed to revisit signage at the compost site to any alleviate confusion.

## **PLAN COMMISSION**

Ordinance #3-2018: Stupi reported the Plan Commission drafted Ordinance #3-2018, an ordinance to regulate the operation of short-term rental housing, which was a result of a recent request for an Airbnb. Stupi outlined the regulations and noted this was the first reading.

Ordinance #4-2018: Stupi reported the Plan Commission developed Ordinance #4-2018, an ordinance requiring payment of local claims as condition of obtaining or renewing Town issued licenses, which was a housekeeping ordinance to protect the Town before a license could be issued. This was the first reading.

Report on 8/1/18 meeting: Stupi reported they had an initial discussion concerning some options for the Badger Coulee Line environmental fees. They are still studying the non-ferrious mining draft regulation.

## **FIRE BOARD**

Update on fire truck purchase: Clerk Pedretti reported the check for the new quint fire truck was issued on Thursday.

Report on 7/18/18 meetings: J Pedretti reported on the July 18<sup>th</sup> meeting, noting the new quint truck will be delivered August 14<sup>th</sup>, the old truck was sold for \$5,075, the new assistant fire chief was hired and Chief Menches will retire on August 31<sup>st</sup>. He also noted that Holland was asked to start the development of a fire commission.

## **BCL TRANSMISSION PROJECT**

Update: Clerk Pedretti reported on progress of the project and that everything looks to be on track for a September completion.

Impact Fees: Doug Klenke, N6954 Sunrise Lane, reported they had a discussion at the Plan Commission and he suggested examining some type of bluff preservation with the assistance of the Mississippi Valley Association. Stupi reported on the past experience of how the CapX2020 impact fees were discussed at a special meeting at which the public provided input and the Board prioritized from that list. Brian Meeter, W7948 Country Avenue, asked about the parameters for using the funds, suggested public input through a referendum and asked that a decision about spending funds not be rushed. Discussion followed. It was the consensus to look at a Town survey that could be distributed at the November election and/or online, to announce a public meeting in the annual newsletter and to hold a public input session early 2019. The Board directed the Park Committee to start the process at their August 22<sup>nd</sup> meeting.

## **HOLLAND SAND PRAIRIE: HUNTING**

Background memos were reviewed concerning whether to allow hunting on the Holland Sand Prairie. Discussion took place. Motion by Warzynski/Michaels to close the Holland Sand Prairie to hunting. **MOTION** carried unanimously.

### **TOWN HALL SECURITY SYSTEM**

Clerk Pedretti reviewed the two quotes to provide security monitoring for the Town Hall. Discussion followed. Motion by Hoffman/J Pedretti that we cancel our contract with PerMar and pick up Access Security and have them install cameras outside and one camera inside and replace motion detectors not to exceed \$3,500. **MOTION** carried unanimously.

### **ELECTION INSPECTOR**

Motion by Stupi/Hoffman to approve Jean Boatner for election inspector for 2018-19. **MOTION** carried unanimously.

### **WTA WORKSHOPS/CONVENTION**

Discussion took place concerning the Wisconsin Towns Association's September workshop and annual convention. Motion by Stupi/Hoffman to approve the funds for two attendees to attend the Town fall workshop in Warrens and two attendees to attend the WTA convention. **MOTION** carried unanimously.

### **FUTURE AGENDA**

No parking on the grass in parks, BCL impact fees.

### **CLOSED SESSION**

Motion by Stupi/Hoffman to enter closed session under Wisc. Statutes 19.85(c) for "... consideration of employment, compensation or performance evaluation data..." of Town employees, to wit: discussion of employee roles, responsibilities and new employee review. Roll call vote: **MOTION** carried unanimously. Entered closed session at 8:25 p.m. Clerk Pedretti and crew member John Frauenkron were asked to remain. Frauenkron was excused at 8:39 p.m.

Returned to open session at 9:11 p.m. No action taken during Closed Session.

### **ADJOURN**

Motion by J Pedretti/Stupi to adjourn. **MOTION** carried unanimously. Adjourned at 9:12 p.m.

Respectfully submitted,  
Marilyn J. Pedretti  
Town Clerk