

TOWN OF HOLLAND BOARD MEETING

July 10, 2019

MEMBERS PRESENT	Chair Steve Michaels, Supervisors Jeff Herlitzke, Mike Hoffman, Jerome Pedretti, Robert Stupi
STAFF PRESENT	Clerk Marilyn Pedretti, Town Crew Gary Hofer

CALL TO ORDER

Chair Michaels called the meeting to order at 7:00 p.m. Notices were posted.

MINUTES

Motion by Stupi/J Pedretti to approve the minutes of June 12, 2019. **MOTION** carried.

CITIZENS' CONCERNS: none.

COUNTY SUPERVISOR REPORT: none.

PUBLIC WORKS

Fender repair: Gary Hofer, Town crew member, reported they have not had time to repair the fender. Item will be held over.

Mower repair: Hofer explained the John Deere mower hit a stump in the drainage easement and busted a shaft, which will cost between \$1,100 to \$1,200 for the part but possibly more if the bearings or seals need replacing. Discussion followed. The Board asked Hofer to research the pricing for all parts, and check the cost to purchase a used mower or a new mower. Jared Noffke, N7105 Bice Avenue, suggested searching a second source for parts.

Walking trail: Michaels explained the trail in Prairie Woods/Prairie Meadows is in need of some gravel and weed spraying. Discussion followed and it was the consensus to fill in the ruts and spray for weeds and that this item should be discussed at the Park Committee to be put on a regular maintenance schedule.

Town crew updates: Hofer reviewed the written report. Herlitzke said the Gaynor Park equipment looks good. J Pedretti asked about the bike trail along Highway 53 and Hofer indicated it needs another spraying but they could not find any rutting.

PLAN COMMISSION

Old NA Condominiums: Stupi reported the Plan Commission discussed the proposed stormwater plan for the Old NA Condominiums, a 7.6 acre parcel of an owner-occupied condo project (south of Old NA and east of Bice Avenue). He noted that, while the Town has no authority over this plan, he wanted a discussion and input as this relates to the current concerns with drainage easements. Stupi explained the basic concept and discussion followed.

Bittersweet stormwater mitigation: Stupi reported the stormwater mitigation for Bittersweet Road has been in the process for a while and the Plan Commission recommended moving forward with excavating between Lots 2 and 3 to allow for drainage into the park. He asked for input on whether the bidding should include two parts: (1) excavating the easement and (2) ditching along both sides of Bittersweet. Discussion followed. Motion by Hoffman/J Pedretti that we get bids for that easement draining water into the park. **MOTION** carried unanimously.

Drainage issues/mitigation update: Stupi reported that they are still collecting stormwater data. He noted they discussed the Heram Road drainage issue and reported on a meeting the

Waller had with Jake Schweitzer, County Land Conservation Department. Discussion followed. Stupi reported he will work with the Clerk to draft a letter to the Wallers.
Report on 7/2/19 meeting: Stupi reported a Conditional Use Permit for a dog kennel was deferred but they did receive general input from the neighbors.

BALLFIELD DRAINAGE

Herlitzke reported that the drainage work on the ballfields had some good results but that there are still some issues between second and third base on the north field. He requested approval of the Holmen Youth Baseball Parents Association's request that a load of lime be dumped behind the batting cage (at their expense) which could be manually spread into areas in need. Discussion followed. It was the consensus to allow the lime pile.

FIRE DEPARTMENT

The June minutes were not available. Chief Buck Manley reviewed the minutes he had just received. Discussion followed concerning the recent fire on Brice Prairie. Chief Manley asked for a discussion concerning the Town's burning ordinance, the possibility of charging a fee for permits and the process for issuing fireworks permits. It will be added to next month's agenda.

OPERATOR'S LICENSES (for service of alcohol)

Clerk Pedretti reported the request for an operator's license came in after the June deadline. Motion by J Pedretti/Stupi to approve the operator's license for Molly Graff, o/b/o Drugan's Castle Mound. **MOTION** carried unanimously.

INSURANCE 2020

Clerk Pedretti reviewed the process for seeking insurance quotes and reported the Town last went out for bids in 2015. Discussion followed. It was the consensus to pursue and Chair Michaels will assist with the process.

TREASURER'S REPORT AND BILLS TO PAY

The June Treasurer's report and July invoices were reviewed. Motion by Stupi/Hoffman to approve the bills in the amount of \$55,907.70. **MOTION** carried unanimously.

ANNOUNCEMENTS – FUTURE AGENDA

It was noted that Michaels and Herlitzke will be out of town next week.

CLOSED SESSION

Motion by J Pedretti/Hoffman to enter closed session under Wisc. Statutes 19.85(e) for "...deliberating or negotiating the purchasing of public properties, the investing of public funds, or conduct other specified public business..." to wit: to confer with counsel on the Tower Alliance cell tower lease extension and Holmen Community Center lease. **MOTION** carried unanimously. Entered closed session at 8:05 p.m.

Returned to open session at 8:36 p.m. No action taken during Closed Session.

ADJOURN

Motion by Herlitzke/J Pedretti to adjourn. **MOTION** carried unanimously. Adjourned at 8:37 p.m.

Respectfully submitted,
Marilyn J. Pedretti, Town Clerk