

TOWN OF HOLLAND BOARD MEETING

May 13, 2020

MEMBERS PRESENT	Chair Steve Michaels, Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden, Jerome Pedretti
STAFF PRESENT	Clerk Marilyn Pedretti, Town Crew John Frauenkron

CALL TO ORDER

Chair Michaels called the meeting to order at 7:00 p.m. Notices and an addendum were posted.

MINUTES

Motion by Herlitzke/Filter to approve the minutes of March 11th, 19th, 23rd and April 22, 2020.

MOTION carried.

CITIZENS' CONCERNS: none.

COUNTY SUPERVISOR REPORT

Clerk Pedretti read an email from Matt Nikolay, County Board Supervisor, noting a change in leadership.

PUBLIC WORKS

Wolfe Road turn around: John Frauenkron, Town Crew Supervisor, reported the recently constructed turn around on Wolfe Road is in good shape.

Flex beam replacement: Frauenkron reported the guard rail on Moen Road is rotted and in need of replacement. A quote from the County Highway Department was discussed. Motion by Herlitzke/Mieden to approve the Moen Road flex beam replacement. **MOTION** carried.

Seal coating 2020: Clerk Pedretti reviewed the spreadsheet with estimated costs from the County Highway Department. Discussion followed. Motion by Mieden/J Pedretti to approve the presented roads for chip sealing and seal coating with the exception of Castle Mound Road and making sure we include August Prairie Roads for an approximate amount of \$212,250.

Town crew updates: Frauenkron highlighted several areas on their written report.

PLAN COMMISSION

Zoning Petition #2040: Steve Lindvig, W6248 County Road V, requested a rezone of two parcels from Exclusive Ag district to the Rural District for continued residential use (parcels 8-270-0 and 8-270-1). He explained his request will combine the two parcels so he can replace a storage shed. Chair Michaels reported the Plan Commission unanimously recommended approval. Motion by Mieden/Filter to approve Rezone Petition #2040 at W6248 County Road V to rezone two parcels from Exclusive Ag to Rural for continued residential use. **MOTION** carried unanimously.

Report on 5/6/20 meeting: Michaels reported the Plan Commission discussed the subdivision on NA with input from neighbors and they discussed a proposal for a condo plat on Castle Mound Road. He reported they are considering an update to the Comprehensive Plan.

REZONE: RICHGELS

Rezone Petition #2038: Michael Richgels, OBO WM Land & Rentals, requested a rezone of a 31.36 acre parcel from General Ag district and Rural district to Residential District "A" for a platted subdivision for single family residential use (parcel north of Old NA and east of County

Road XX). Clerk Pedretti reported, due to a communication glitch, this item was not on the Plan Commission agenda but is a housekeeping issue and is consistent with the Comprehensive Plan. Motion by Filter/Mieden to approve Rezone Petition 2038 for Michael Richgels, OBO WM Land & Rentals, to rezone 31.36 acre parcel from General Ag and Rural district to Residential District A for single family residential use. **MOTION** carried unanimously.

FIRE DEPARTMENT

Michaels reviewed the minutes from the April 29th meeting and noted the membership and leadership changes and listed the fire calls. J Pedretti noted the remodeling work being done. Fire Chief Buck Manley reported the work is almost complete. He reported they have applied for the SAFER grant and are reviewing the by-laws.

ORDINANCE AMENDMENTS: PLAN COMMISSION

Plan Commission membership changes were presented as Amendment #2 to Ordinance #4-2002 Plan Commission and Amendment #2 to Ordinance #1-2012 Governing Body to change the membership of the Plan Commission from the required six citizens to a minimum of five citizen members (2nd reading).

Bob Stupi, N7577 County Road XX, opposed the amendments stating it will take away from the diversity of the membership. He noted the State Statute for establishing Plan Commissions was created in 1925 and modified in 1960 as a minimum and the Town developed their ordinance in 2002 to involve more citizens. Stupi appreciated the compromise from last month but still felt the current membership provided more eyes in decision making.

Motion by Mieden/Filter to approve the amendments that we discussed last time basically reducing citizen membership by a single member along with board membership which basically is the compromise that we discussed and agreed to at the last meeting. **MOTION** carried 4 to 1 (J Pedretti).

ORDINANCE: TAX REFUNDS

Ordinance #2020-1: An Ordinance for Alternative Claims Procedure for Funds of Tax Payments in Excess of Tax Bill Amounts was presented for a second reading. The Clerk noted this is a housekeeping ordinance to allow the Town treasurer to refund tax overpayments without Board action. Motion by Mieden/Filter to approve second reading as presented. **MOTION** carried unanimously.

HALL PARKING LOT

Michaels explained the parking lot around the hall is in rough shape. Quotes were reviewed and scope of work was discussed. Motion by Mieden/Herlitzke to go ahead with the County to chip coat and crack fill Town asphalt and lump it in with the rest of the seal costing list and deal with striping later. **MOTION** carried unanimously.

APPOINTMENT: PARK

Motion by Filter/J Pedretti to appoint Doug Klenke, N6954 Sunrise Lane, to a three year term on the Park Committee. **MOTION** carried unanimously.

COVID-19 UPDATE

Michaels noted the Supreme Court decision was just announced a few hours ago which changed the May 26th “Safer at Home” protocols. Discussion followed. It was the consensus to open the office effective May 18th but continue with social distance rules and that meetings would continue as currently set-up in the Town hall. Discussion followed concerning parks, hall/shelter rentals and ball tournaments. It was the consensus to await County Health Department protocols and to put the June rentals on notice. If needed, the Chair may call a special meeting for further instructions.

LIQUOR LICENSES

Michaels reported the following application requests for liquor license renewals: Holmen Rod & Gun Club, Holmen Gunslick, Drugan’s Castle Mound and Whispering Pines Campground. Clerk Pedretti reported a legal notice will be published.

TREASURER’S REPORT AND BILLS

The March and April Treasurer’s report and May invoices were reviewed. Mieden suggested looking into the Local Government Investment pool and will discuss with the treasurer. Motion by Mieden/Herlitzke to approve the bills for May in the amount of \$105,168.54. **MOTION** carried unanimously.

MEETING TIME CHANGES

Michaels explained his request to adjust the meeting times for the Plan Commission and Town Board from the current 7:00 p.m. to 6:30 p.m. Discussion followed. Motion by Mieden/Filter to change our monthly meeting times from 7:00 to 6:30 for Plan Commission and Town Board effective with July dates. **MOTION** carried unanimously.

ANNOUNCEMENTS: none.

ADJOURN

Motion by Herlitzke/J Pedretti to adjourn. **MOTION** carried unanimously. Adjourned at 8:11 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk