

**TOWN OF HOLLAND
SPECIAL BOARD MEETING**

March 23, 2021

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| MEMBERS PRESENT | Chair Steve Michaels (6:53 pm), Supervisors Ben Filter, Jeff Herlitzke, Steve Mieden, Jerome Pedretti |
| STAFF PRESENT | Clerk Marilyn Pedretti |
| OTHERS PRESENT | Lukasz Lyzwa (General Engineering Company), Kathy Warzynski, and Jeff Osgood |

CALL TO ORDER

Vice Chair Herlitzke called the meeting to order at 6:30 p.m. Notices were posted.

STORMWATER UTILITY WORKSHOP

Lukasz Lyzwa, Project Engineer with General Engineering Company, discussed the latest version of the Stormwater Report. He noted that with the fee structure, as approved last month, the projected revenues in 2022 would be approximately \$57,000. Lyzwa asked for input on the draft ordinance. Discussion followed concerning section 3.02(A)(iv), the appeal process and language. Lyzwa recapped that the costs incurred during the appeal process would be at the expense of the petitioner.

Jeff Osgood, W7515 Sylvester Road (Plan Commissioner), asked what a petitioner would be appealing. Lyzwa gave an example of a petitioner adding a swimming pond and the Town engineer calculated that the feature did not improve stormwater drainage from that parcel and therefore the appeal was denied with the \$150 engineering costs charged to the petitioner. Mieden asked how a refund would be applied. Lyzwa reported, unless it was an omission or error, the credit would be issued on the next year's taxes.

UTILITY PROPOSAL

Lyzwa explained the two options available to move forward with a Stormwater Utility:

- Option 1- the Town Board could do everything from holding public hearings to approving the final ordinances and establishing the budget.
- Option 2- the Town Board could pass a resolution setting up the Stormwater Utility Commission and designating commission members who would then be tasked with moving through the process.

Discussion followed concerning process and membership. It was the consensus to move forward with a resolution and that the Plan Commission would serve as the Stormwater Utility Commission.

Osgood asked when the budget would be established. *Chair Michaels assumed the chair at 6:53 pm.* Lyzwa reported the budget is an important step for public transparency and that creation would be undertaken by the commission.

NEXT STEPS

Lyzwa stated he will draft a resolution for the next Town Board meeting that will establish the Stormwater Utility Commission and provide the Clerk with tonight's report to be posted on the Town website. He noted that now is the time for public input and that the six months of Town board meetings should be emphasized to combat last minute skeptics. He urged residents to

comment through the hollandstormwater@generalengineering.net link. Lyzwa suggested the next task would be to put together a 5-10 year plan.

ADJOURN

Motion by Herlitzke/J Pedretti to adjourn. **MOTION** carried unanimously. Adjourned at 7:06 p.m.

Respectfully submitted,
Marilyn J. Pedretti, Town Clerk