

TOWN OF HOLLAND BOARD MEETING

March 9, 2022

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Ben Filter, Jeff Herlitzke and Kathy Warzynski
EXCUSED	Steve Mieden
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were posted.

MINUTES

Motion by Filter/Herlitzke to approve the minutes of February 9th. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT

County Supervisor Matt Nikolay reported the County's Comprehensive Plan schedule is delayed so it will be up for the new County Board to approve. He noted that 19 of the 30 board seats are contested. He anticipates the County will be reviewing the options for allocating the ARPA funds in the next month or two.

County Supervisor Vicki Burke (via zoom), reported the jail operations were recently inspected and nothing negative was reported. She noted they are formulating a study committee to look at the oversight of the sheriff department, clarifying some misconceptions.

PUBLIC WORKS

Town shop and storage shed: Henry Berry, Ratsch Engineering Company, outlined the draft plans for the build-out of the Town shop. He asked for input concerning the HVAC system and wall finish for the breakroom. Discussion followed and it was the consensus to use the P-Tech system and build out to add insulation over the concrete. Additional input was given concerning plumbing, FRP paneling in the restroom and breakroom and the addition of snow rakes on the north and south sides. He outlined the possible timing for state approval, bid documents, bid opening and bond options. Discussion followed. Motion by Herlitzke/Filter to approve the plans based on changes made tonight and final approval by the Town Chair. **MOTION** carried unanimously.

Motion by Herlitzke/Filter to allow the Town Chair to start the bidding process at the appropriate time after final bid plans [are ready]. **MOTION** carried unanimously.

ATV/UTV on Town roads: Stupi explained the draft map and reviewed information received from County Highway department concerning signage. Warzynski reported she received a resident call opposing ATV use in subdivisions and noted she was opposed as well. Discussion followed concerning access, speed limits, enforcement and the possibility of researching how other towns adapted to opening their roads to ATV traffic. Steve Lindvig, W6248 County Road V, noted that Rockland, Tomah, Sparta, Viroqua and many others to the south have successfully allowed ATV traffic. The clerk was directed to contact other clerks for input and report next month.

Town crew report: John Frauenkron, Town Crew Supervisor, reviewed his written report.

PARK COMMITTEE

Bike and Pedestrian Study: Peter Fletcher, Executive Director, La Crosse Area Planning Commission, reported the Town received three proposals from good firms. He explained

the review process and noted all three were under the \$45,000 budget cap. Fletcher reported the winning proposal stood above the others with their outlined process/dedicated money for public input, experienced staff on the project, experience planning of similarly sized projects and the company's focus on bike/pedestrian trails. He noted that since the project will receive 80% funding from Federal dollars, the difference between the lowest/highest quote is minimal for the Town's portion. Motion by Filter/Herlitzke to approve Toole Design for conducting the Bike and Pedestrian Study for the Town of Holland. **MOTION** carried unanimously.

Shelter & Restroom upgrades: Filter reported the quotes for upgrading the park facilities are over the \$7,100 budgeted. Discussion took place on whether to split the work into a two year process or transfer money from the powerline (BCL) account to cover the difference. It was the consensus to complete the work this year using BCL money. Discussion followed comparing the two quotes. Motion by Filter/Warzynski to approve the bid from J.S. Construction with aluminum soffit and fascia for the restroom and shelter #3 not to exceed \$30,000 and to use the amount from the park budget and pull the rest from the powerline funds. **MOTION** carried unanimously.

Report on 2/23/22 meeting: Filter reviewed the minutes from February 23rd and noted the hope was to have the Outdoor Recreation Plan ready for approval at the April board meeting.

AD-HOC COMMITTEES

Broadband: Herlitzke reported on the work behind the scenes with Spectrum to apply for grant money to install broadband on the east side of Highway 53. He reviewed a County map outlining several areas that will be included in the grant request. Parker Kelley, W7129 W. Olson Road, noted he volunteered to be on the Ad-hoc Broadband Committee and expressed his frustration with the lack of communication. He was unclear on the term "market need" and reported their home is a non-service area and they are desperate for broadband. Herlitzke thanked Kelley for his availability and discussed the market analysis. David Weber, N9030 Highway 53, said he has access to CenturyTel and wondered why they were not in the mix. Herlitzke explained Spectrum was the only company to come to the plate. Discussion followed concerning the possibility of sending a "letter of support". Motion by Filter/Warzynski to authorize Supervisor #2 Jeff Herlitzke to write a letter of support for Charter for internet expansion. **MOTION** carried unanimously.

Trail Development: Filter reviewed the minutes from the February 23rd meeting.

FIRE DEPARTMENT

Stupi reviewed the minutes of the three February meetings. Discussion took place on two recent structure fires.

DRIVEWAY ORDINANCE

Warzynski reported the changes discussed last month were made to Ordinance #1-2022: Driveway and Culvert Ordinance. She noted that if this ordinance were approved, it would be in direct conflict with the Subdivision Ordinance. Discussion followed and it was the consensus to amend the Subdivision Ordinance as needed. Motion by Filter/Herlitzke to approve Ordinance #1-2022 Driveway and Culvert Ordinance. **MOTION** carried unanimously.

ELECTION INSPECTORS

Pedretti nominated Jean Kroner, N7065 Sunrise Lane, Anne Paape, W6668 Long Coulee Court and Elaine Schmidt, N8327 McWain Drive as additional election inspectors for the 2022-23 term. Motion by Filter/Warzynski to appoint the election inspectors as listed for the 2022-23 term. **MOTION** carried unanimously.

TOWN ADMINISTRATION

Town hall electrical work: Stupi reported a quote on the electrical work to install the handicap accessible door will cost approximately \$400. He noted the Town crew suggested the upgrade to GFI in the Town hall to bring it up to code. Discussion followed. Motion by Filter/Herlitzke to approve Viking Electric to do electric work in the hall and handicap door not to exceed \$1,300. **MOTION** carried unanimously.

Policy – Per diem: Stupi asked if there was interest in pursuing an ordinance amendment that would pay a per diem to board members attending additional committee meetings, similar to the Plan Commission per diem. Discussion followed. It was the consensus to pursue and the clerk was directed to draft an amendment.

Policy – semi truck parking: Stupi explained that there was some concern with the semi-parking as relates to the sledding hill and overnight vehicles parked in the lot. Discussion followed. It was the consensus to install a “no overnight parking without a permit” sign and issue parking stickers or tags.

WTA District meeting: Stupi reported he, Herlitzke and Pedretti attended the March 4th district meeting and all three went through the Board of Review training. He reviewed the afternoon session on ARPA funding and Federal Infrastructure legislation. He noted the wave of the future for funding broadband, stormwater, roads, etc. will be through grants and suggested the Town consider contracting with a grant writer. It was the consensus to pursue.

Covid-19 update: Consensus to stay the course.

TREASURER’S REPORT AND BILLS

The February Treasurer’s report and March invoices were reviewed. Motion by Filter/Warzynski to accept the Treasurer’s report as presented and approve paying invoices in the amount of \$48,269.85. **MOTION** carried unanimously.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Pedretti report the Board of Review was scheduled for May 26th from 4-6 p.m.

CLOSED SESSION

Motion by Filter/Herlitzke to enter into closed session under Wisc. Statutes 19.85(g) to confer “...with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” to wit: discuss legal options concerning floor work/contract and to allow Town crew John Frauenkron and future board members David Weber and Nikole Hauser in the session. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 8:27 p.m.

Motion by Filter/Herlitzke to return to open session. **MOTION** carried unanimously. Returned to open session at 8:38 p.m. Stupi reported no action taken during closed session.

ADJOURN

Motion by Filter/Herlitzke to adjourn. **MOTION** carried. Adjourned 8:38 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk