

TOWN OF HOLLAND BOARD MEETING

September 14, 2022

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Nikole Hauser, Jeff Herlitzke, Kathy Warzynski and David Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Herlitzke/Hauser to approve the minutes of August 10, 24 and 26, 2022. **MOTION** carried.

CITIZENS' CONCERNS

Peggy Benson, W7570 Van Aelstyn Court, gave her history and past experiences as a resident of Gaynor Rolling Hills Addition. She expressed her frustration with the school traffic, disrespectful drivers and the lack of input from the neighborhood before the Town installed a stop sign at the corner of Sween Drive and Briggs Road. She asked that the Town remove the stop sign and work with the school district to find solutions.

COUNTY SUPERVISOR REPORT: none given.

PUBLIC WORKS

Town Shop: Stupi gave an update on construction of the new Town shop which is about 90% completed and scheduled to be finished the last week of September. He reported the construction of the sand storage shed has begun.

Compost site: Herlitzke reported on additional cost information concerning the possible installation of gates at the compost site. Discussion followed. It was the consensus to research further and to provide some numbers for the 2023 budget cycle.

Cutter blade: John Frauenkron, Town Crew Supervisor, reported the blade on the loader tractor is gone and provided a cost to replace. Discussion followed. Motion by Herlitzke/Warzynski to approve purchase of a new cutter blade at a cost of \$767.48. **MOTION** carried unanimously.

Trailer: Stupi reported the crew has withdrawn their request for a trailer.

Guard rail: Frauenkron reported a guard rail along Sylvester Road has rotted and the County Highway Department was to provide a number but nothing to report to-date.

Stop sign: Stupi explained the background on the traffic concerns at Sween Drive and Briggs Road and his discussions with the school district. Discussion followed concerning traffic, past concerns, enforcement and possible options. Motion by Warzynski to take it down and get the school district out and taking license plate numbers. Failed for lack of second. Discussion continued. Lori Toso, N6779 Amy Drive, suggested working with the principal and noted he is reasonable and is good at problem solving. Motion by Herlitzke/Hauser to approve the stop sign at Sween Drive and Briggs Road. **MOTION** carried 4 to 1 (Warzynski). Stupi and Herlitzke will follow-up with Benson on any results from their discussions with the school district and county traffic safety group.

Town Crew report: Frauenkron reviewed his written report.

STORMWATER UTILITY COMMISSION

Culvert flushing: Warzynski reported they reviewed the culvert inventory list and determined there were seven culverts that needed flushing along the routes that had seal-coating completed this summer. She reported the commission recommended Happel perform the flushing and that the Town crew remove any vegetation at the culvert ends by October 31st. Discussion followed. Motion by Weber/Herlitzke to clean culverts not to exceed \$2,500 along Casberg Coulee, Moe Coulee and Flaten Roads. **MOTION** carried unanimously.

Policy draft: Warzynski explained the draft policies on maintaining driveway culverts and gravel shoulder requirements by residents and asked for input from the Board. She noted this item will be discussed further at the commission.

County ARPA grant: Warzynski reported she and Pedretti met with the engineer to discuss the Gaynor Addition stormwater issues and possible solutions that might qualify for the County ARPA stormwater grant. She noted the October 15th deadline. Discussion followed. Motion by Herlitzke/Weber to approve engineering for the Gaynor proposed dry basin not to exceed \$3,000 and apply for the County ARPA stormwater grant money. **MOTION** carried unanimously.

Report 9/7/22: Warzynski reviewed the September 7th meeting. She noted the 2023 budget was drafted and the ERU should remain the same.

PARK COMMITTEE

Holland Estates ballfield project: Hauser reviewed the emails from Mike Flury and gave an update on progress of the ballfield project. She noted the list of expenditures amounted to around \$8,500. Discussion followed. Motion by Herlitzke/Weber to pay out an amount not to exceed \$8,500 for the ballfield project. **MOTION** carried unanimously.

2023 budget: Hauser reviewed the list of estimated expenses for 2023. Discussion followed. Item will be addressed during budget discussions.

Report on 8/29/22 meeting: Hauser reviewed the meeting minutes.

FIRE DEPARTMENT

Town of Onalaska termination letter: Stupi confirmed the Town received the termination (from the Holmen Area Fire Department) letter from the Town of Onalaska. It was noted the letter came as a surprise to everyone.

Referendum planning: Stupi referred to the graphs and FAQ provided in the packet and asked the full board participate in the planning. Jeremy Cook, 210 Main Street, reported the IFF and PFFW firefighters associations have branches and organizations ready to assist. He also noted the Holmen Business Association is conducting a bus tour on September 22nd that will terminate at the Fire Department, where a question and answer session will take place. Discussion followed. Stupi will work to get the educational information on the Town website.

Report on August meetings: Stupi reviewed the Fire Board minutes, fire calls and duplicate calls. He noted he will be requesting the agreement be amended to reflect the Town of Onalaska development.

CONDO ORDINANCE

Stupi noted this will be the final reading of the ordinance and asked if there were any changes. None given. Motion by Herlitzke/Hauser to approve Ordinance #3-2022: An ordinance to regulate the development of condominiums. **MOTION** carried unanimously.

TOWN ADMINISTRATION

Bike/multi-use trail: Stupi reported that, as part of the La Crosse Area Planning Commission (LAPC), the Town could be eligible for grant money to pave the bike/multi-use trail from Drugan's south the end of our jurisdiction. He noted that if granted, the Town would be reimbursed 80% of the costs. Discussion followed. It was the consensus to pursue.

2023 Budget workshop: Budget workshop was set for Wednesday, September 28th at 6:30 p.m.

WTA Convention: Motion by Herlitzke/Hauser to authorize paying the Wisconsin Towns Association fee to the annual convention for two members. **MOTION** carried unanimously.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Warzynski/Weber to pay the bills in the amount of \$279,174.95. **MOTION** carried unanimously.

FUTURE AGENDA ITEMS

Budget, referendum planning, and update on fire department agreement.

CLOSED SESSION:

Motion by Herlitzke/Warzynski to enter into closed session under Wisc. Statutes 19.85(g) to confer "...with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." to wit: discuss negotiations for fire protection services; and under Wisc. Statutes 19.85(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: discussion of duties and compensation of employees. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 8:06 p.m. Town crew member Jeff Paulson was asked to attend. Paulson was excused at 8:25 p.m.

Motion by Weber/Herlitzke to go back to open session. **MOTION** carried. Returned to open session at 9:04. Stupi reported no action taken during the closed session.

ADJOURN

Motion by Herlitzke/Weber to adjourn. **MOTION** carried. Adjourned 9:04 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk