

TOWN OF HOLLAND BOARD MEETING

December 14, 2022

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Jeff Herlitzke, Kathy Warzynski and David Weber
EXCUSED	Nikole Hauser
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Herlitzke/Weber to approve the minutes of November 9, 11, 28 and December 8, 2022. **MOTION** carried.

CITIZENS' CONCERNS

Al Hagen, N7071 Elizabeth Drive, questioned the cost for the key fob to access the yard waste site and suggested the Board consider lowering it from \$50 to \$20 or \$25. Item will be added to next month's agenda.

Matthew Bornheimer, N7058 Elizabeth Drive, also questioned the key fob costs and noted we are the only municipality to charge.

Michael Ewing, N9287 Mark Trail, reported that there is illegal dumping taking place on his road and expressed concern that, with the folks not willing to pay for the key fob, illegal dumping will increase. He also reported there is a lot of dumping along the Boy Scout Camp and suggested the Board look at options.

COUNTY SUPERVISOR REPORT

Matt Nikolay, County Board Supervisor, reported the County budget was passed and gave some highlights. He noted they are on final interviews for the County Administrator.

BIKE/PED PLAN

Draft plan presentation: Shaun Murphy-Lopez, Toole Design (via zoom), gave a presentation concerning the draft Bicycle and Pedestrian Plan with an overview of the process, community engagement and final goals/actions. Discussion followed.

Draft plan: Motion by Herlitzke/Weber to approve the Town of Holland Bicycle and Pedestrian Plan 2022. **MOTION** carried. Stupi thanked Murphy-Lopez for his work on the project and thanked the Ad-hoc Trail Development Committee for their dedication. Murphy-Lopez stated it was a pleasure to work with the Town and offered his assistance for any future work.

Committee work: Stupi noted the Ad-hoc Trail Development Committee was set up as a temporary citizen committee to develop the plan and it has been suggested to make it a permanent committee to assist in implementing the plan. Motion by Herlitzke/Weber to change the Ad-hoc Trail Development Committee to the Bike and Pedestrian Committee. **MOTION** carried. Discussion will take place next month on the size and appointment of the new committee.

Ben Filter, W7935 Prairie Meadows Street, thanked the Board for taking action on the plan. He served on the committee and was happy to see the plan coming to fruition.

Report 11/14/22: Pedretti noted the minutes reflect the items listed tonight.

PUBLIC WORKS

No weapons sign: Carrie Ewing, N9287 Mark Trail, requested the Board remove the “no weapons or firearms” sign from the Town hall. She listed several reasons such as safety, training, liability and criminals not adhering to the signs.

John Griffin, W7743 Meadow Way, was in support of removing the signs. He noted that people who carry go through background checks and training.

Filter asked if there would be a conflict with the Town’s rental policy to allow alcohol.

Mike Hoffman, W7814 Park Avenue, was opposed to removing the signs and noted those who go through the concealed carry process do not receive the same training as a police officer and could shoot someone by mistake.

Stupi noted the history of the prohibition of firearms from government buildings and reported the Town attorney saw no liability issues. Stupi expressed his concern with the need to protect First Amendment vs Second Amendment rights. Discussion followed. Weber noted he has a concealed carry permit but did not think it appropriate to allow guns in government buildings. Discussion followed concerning Wisconsin vs Minnesota requirements.

Herlitzke provided some statistics and noted only 5.6% of the adult population has a concealed carry permit and this was a public building where people should feel safe. Discussion followed.

Michael Ewing suggested the police would endorse allowing for weapons in government buildings and quoted “an armed society is a polite society”. Discussion followed

Warzynski was opposed to removing the sign and said she would not vote in the hall if guns were allowed. Discussion followed. Carrie Ewing noted the perspectives are subjective and she is uncomfortable going into a building where she is not allowed to conceal. She asked for a voice vote.

Motion by Stupi/Weber to retain the sign of “no weapons allowed” at the Town hall. Voice vote: **MOTION** carried unanimously.

Gaynor Drive Access: Stupi reported the Wisconsin Department of Transportation was opposed to any permanent access at Gaynor Drive and County Road MH. He noted the school is currently blocking the one exit lane and would like to see that continue. Filter asked about access for the school to the north and Stupi reported the Village has that in their future plans.

Town Crew report: Frauenkron reviewed his written report. Stupi reported the newest plow truck is in the shop for repairs and they have made alternate plans for snow removal, which he posted to the Facebook page. He also reported multiple complaints received during last Friday’s snowstorm and asked the Board for input. Discussion followed.

Battery charger: Frauenkron explained the new charger is not big enough for the size of trucks we have and provided a quote. Discussion followed. Motion by Herlitzke/Warzynski to approve purchasing a new battery charger for \$790 minus \$300 credit for previously purchased charger to be returned. **MOTION** carried.

PLAN COMMISSION

CUP Griffin: John Griffin, W7743 Meadow Way, requested a Conditional Use Permit (CUP) to operate a Federal Firearms License business out of his home. He explained his request and the ATF requirements. He summarized that he would be acting as a middleman and would not be selling guns or ammunition. Discussion followed. Warzynski reported the Plan Commission recommended approval. Motion by Weber/Herlitzke to approve

Conditional Use Permit for John Griffin, W7743 Meadow Way, to operate a Federal Firearms License business out of his home. **MOTION** carried.

Report on 12/7/22 meeting: Warzynski reported the minutes reflect the items listed tonight.

STORMWATER UTILITY COMMISSION

Grant application: Warzynski reported the Town was awarded a grant to cover \$10,800 of the \$12,000 engineering fee for the Gaynor Addition stormwater issues and it is the plan to apply for the next grant to make the repairs.

Grant agreement: Motion by Herlitzke/Warzynski to authorize the Town Chair to sign the La Crosse County Stormwater Grant agreement. **MOTION** carried.

Report on 12/7/22 meeting: Warzynski reported on the culvert work completed and one project set for action in March 2023. She reported they reviewed the budget and all is in order.

FIRE DEPARTMENT

HAFD contract: Stupi noted this item will be held over to the January meeting and he asked for continued input.

Report on meetings: Stupi reviewed the calls and reported there were two structures fires this past month – one in Holland and one in Onalaska. He noted the transition with McMahan is going well and that, after some discussions with the Village of Holmen concerning funding shortages, they are on track to hire a fire chief and four firefighters.

TOWN ADMINISTRATION

Handbook policy: Stupi explained the clarification needed for section 205 Introductory Period and section 303 Vacation policy from the employee handbook. Motion by Warzynski/Weber to accept the changes to the Introductory Period and Vacation sections of the employee handbook. **MOTION** carried.

Purchasing surplus property policy: Stupi explained the need to set a policy in order to dispose of old or unused equipment. Discussion followed concerning the draft plan. Motion by Herlitzke/Weber to approve the Town Policy on purchasing surplus equipment as detailed in this meeting. **MOTION** carried.

Retirement payments: Pedretti explained Nationwide has changed their payment policy in which they will no longer accept paper forms or checks. She asked for input on timing for payments. It was the consensus to submit payments to Nationwide on a monthly basis.

RESOLUTION 2022-7

The clerk read the following into the record:

A RESOLUTION TO APPROVE THE 2023 BUDGET

WHEREAS, the Town Board held a public hearing on November 28, 2022 to review and discuss the Town Budget that appropriated the necessary general funds for the operation of government and administration of the Town for the year 2023; and

WHEREAS, the Town of Holland electors adopted the Town levy at the November 28, 2022 Town Elector meeting that will be used for the operation and administration of the Town for the year 2023;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland Town Board hereby adopts the attached 2023 Budget.

Dated this 14th day of December, 2022.

Motion by Warzynski/Herlitzke to adopt Resolution 2022-7. **MOTION** carried.

RESOLUTION 2022-8

The clerk read the following into the record:

A RESOLUTION SETTING FEES FOR 2023

WHEREAS, the Town of Holland Town Board has established fees in order to assist in covering costs of services provided by the Town; and

WHEREAS, fees have been established for such services as platting fees, licenses, permits, lot mowing, refuse/recycling charges, stormwater charges, rentals fees, and copying costs; and

WHEREAS, the fees for each service are reviewed yearly to determine their effectiveness;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland hereby adopts the attached 2023 Fee Schedule to be effective January 1, 2023.

Dated this 14th day of December, 2022.

Motion by Herlitzke/Weber to adopt Resolution 2022-8. **MOTION** carried.

RESOLUTION 2022-9

The clerk read the following into the record:

2022 BUDGET ADJUSTMENTS

WHEREAS, in December 2021, the Town of Holland set the 2022 Town budget with revenues and disbursements not to exceed \$1,603,820.61; and

WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and

WHEREAS, several items in the Town of Holland disbursement budget, while not exceeding the overall resources, can be balanced using funds from another disbursement department, general account or segregated account;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Holland hereby authorizes fund transfer of the following expense budget line-items:

<i>Account Name</i>	<i>Budget Shortfall</i>	<i>Transfer from Acct</i>	<i>Amount</i>
<i>General Government</i>	<i>-2,946.27</i>	<i>Highway/Street Maint.</i>	<i>2,946.27</i>
<i>Public Safety</i>	<i>-6,868.92</i>	<i>Highway/Street Maint.</i>	<i>6,868.92</i>
<i>Inspections</i>	<i>-200.59</i>	<i>Highway/Street Maint.</i>	<i>200.59</i>
<i>Parks</i>	<i>-92,224.17</i>	<i>Seg Acct BCL/ATC</i>	<i>92,224.17</i>
<i>Recreation (HACC/Bike)</i>	<i>-67,683.08</i>	<i>Seg Acct BCL/ATC</i>	<i>67,683.08</i>
<i>General Acct Totals:</i>	<i>- \$ 169,923.03</i>		<i>\$ 169,923.03</i>

Dated this 14th day of December, 2022.

Motion by Herlitzke/Weber to adopt Resolution 2022-9. **MOTION** carried.

RESOLUTION 2022-10

The clerk read the following into the record:

**RESOLUTION OF THE TOWN BOARD
TO AMEND THE 2022 BUDGET**

WHEREAS, in December 2021, the Town of Holland set the 2022 Town budget with revenues and disbursements not to exceed \$1,603,820.61; and

WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and

WHEREAS, year-to-date, the ARPA Reserve Account has a balance of \$170,440.68; and

***WHEREAS**, year-to-date, the ARPA Expense Account has a deficit of \$160,046.76;*

***NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Holland does hereby resolve and order as follows:*

That the sum of \$160,046.76 is hereby transferred from the ARPA Reserve Account to the ARPA Expense Account.

Dated this 14th day of December, 2022

Motion by Herlitzke/Warzynski to adopt Resolution 2022-10. Roll call vote: **MOTION** carried.

ENGINEER CONTRACT

Pedretti explained that Jim Webb was willing to serve another year and that there were no changes to the contract. Motion by Herlitzke/Warzynski to renew the 2023 building inspector and engineer contract with Jim Webb. **MOTION** carried.

ORDINANCE 5-2022: MUNICIPAL RECORD SCHEDULE

Pedretti explained this was a housekeeping issue with record retention and destruction schedules. Motion by Herlitzke/Weber to move to the second reading. **MOTION** carried. Motion by Herlitzke/Weber to approve Ordinance #5-2002. **MOTION** carried.

WTA MEETING

Discussion followed concerning interest in attending a Wisconsin Towns Association district workshop this spring. Pedretti will provide workshop details via email and members will indicate their interest at next month's meeting.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Weber to accept the Treasurer's report and approve the December monthly expenses in the amount of \$119,122.87. **MOTION** carried unanimously.

ANNOUNCEMENTS

Stupi reported he will be out of town next week and Herlitzke will have the Town phone. Agenda item: key fobs.

ADJOURN

Motion by Herlitzke/Weber to adjourn. **MOTION** carried. Adjourned 8:25 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk