

**TOWN OF HOLLAND
STORMWATER UTILITY COMMISSION**

October 4, 2023

MEMBERS PRESENT	Chair Mike Hoffman, Doug Klenke, Bryan Nindorf, Jared Noffke, Jeff Osgood and Anne Paape
EXCUSED	Heidi Stein
OTHERS PRESENT	David Carlson (Town crew), Marilyn Pedretti (Town Clerk)

CALL TO ORDER

Chair Hoffman called the meeting to order at 6:58 p.m. Notices were properly posted.

MINUTES

Motion by Osgood/Nindorf to approve the minutes of August 2, 2023. **MOTION** carried.

CITIZENS' CONCERNS: none given.

TOWN CREW UPDATES

Culvert inspections: Hoffman noted the culvert cleaning schedule is a year behind. Members were provided with a culvert report from the roads seal coated in 2023. He noted this fall the crew will inspect the roads scheduled for seal coating in 2024. Hoffman explained the concern with resident reaction if their lawns are disturbed either with culvert clean-outs, reshaping and/or sod cutting (to remove overgrowth over the shoulders). David Carlson, Town crew member, suggested sending letters to residents giving them an opportunity to correct the issues. Discussion followed concerning options, sprinkler heads, notices and education process. Motion by Nindorf/Klenke to make a recommendation to go forward with the stormwater fixes for the two year seal coating schedule and notify the resident that those fixes affect. **MOTION** carried unanimously.

It was the consensus to include the Driveway Ordinance with the education material to assist residents in understanding the right-of-way.

Road shouldering: Carlson reported they completed shouldering Casberg Coulee Road and Evans Valley Road. He reported the County added a spray emulsion to hold the gravel in place to reduce erosion.

GAYNOR WORK

Hoffman reported on the September 26th meeting at which Lukasz Lyzwa, General Engineering Company (GEC), explained the Gaynor Addition stormwater work to be conducted in 2024 and answered questions from the three residents who attended. Members reviewed the GEC engineering map.

RAIN GARDEN

Hoffman reported the Town Hall rain garden upgrade will take place starting at 8:30 a.m. on Monday, October 9th. He noted Anne Paape and two residents will be assisting and commissioners were invited to assist.

2023-2024 BUDGETS

Pedretti reviewed the 2023 budget and reported the expenses are not projected to exceed the revenue. She then explained the 2024 budget and the tentative numbers provided for each

category. Discussion followed and an adjustment was made to engineering and ditch repair. Motion by Osgood/Nindorf to recommend the 2024 budget with adjustments suggested this evening and recommend to keep the ERUs the same as the previous year. **MOTION** carried unanimously

ADJOURNMENT

Motion by Klenke/Paape to adjourn. **MOTION** carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,
Marilyn Pedretti, Town Clerk