

TOWN OF HOLLAND BOARD MEETING

November 8, 2023

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Nikole Hauser, Jeff Herlitzke, Michael Hoffman and David Weber
STAFF PRESENT	Town Crew David Carlson, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:37 p.m. Notices were properly posted.

MINUTES

Motion by Herlitzke/Hauser to approve the minutes of October 11th. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT: none given.

BUILDING INSPECTOR

Stupi explained the Town solicited quotes for a building inspector and received one from General Engineering Company (GEC). He noted GEC has been working with the Town since the death of Jim Webb this past spring. Discussion followed. Motion by Herlitzke/Weber to accept the bid proposal by GEC for providing building inspection and related services for 2024-2026. **MOTION** carried. The Clerk will follow-up with some questions concerning the fee schedule.

PLAN COMMISSION

CUP Huber: Matthew Huber, N9012 US Highway 53, requested a Conditional Use Permit to allow for a gunsmith business out of his home. Hoffman outlined the request, noted the location fit well with the neighboring Gunslick Trap Club and reported the Plan Commission unanimously recommended approval. Huber explained his gunsmithing process, security system and his request to buy/sell firearms through the internet. He noted that gun sales would be a small amount and if the hobby expanded he would look for a storefront. Discussion followed. Motion by Hoffman/Weber to allow Matthew Huber, N9012 US Highway 53, to operate a gunsmith business and be able to buy and sell firearms out of his home. **MOTION** carried.

Report on 11/1/23 meeting: Hoffman reported nothing further occurred.

STORMWATER COMMISSION

Culvert-ditch work: Hoffman reported that letters will be sent out later this winter to those residents where ditch work or culvert clean-outs are to occur next year.

MS4 Audit: Pedretti attended the DNR audit last Thursday at the County for municipalities under the MS4 permit. She noted there are some areas in which the Town will need to address and a list of recommendations will be forthcoming from the DNR.

Report on 11/1/23 meeting: Hoffman reported the rain garden update was completed last month and, thanks to the seven volunteers, the Town saved \$600 on installation.

FIRE DEPARTMENT

Fire Commission: Stupi recommended Marc Ertz, John Miller and Patrick Brockman to serve on the newly-formed Holmen Area Fire Commission. Motion by Weber/Hoffman to appoint

Marc Ertz, W7865 Country Avenue, to a one-year term, John Miller, N6880 Sand Prairie Court, to a two-year term, and Patrick Brockman, W8088 Old NA, to a three-year term. **MOTION** carried.

Report on 10/17/23 meeting: Herlitzke noted he has not received the minutes yet. He reported there is a safety issue with trucks returning to the garage and traffic not willing to wait while they maneuver to park the vehicles.

PUBLIC WORKS

Mobile radios: Stupi explained the radios are outdated and coverage is lacking. He reviewed a quote received from Baycom to replace the current system. Discussion followed. Motion by Herlitzke/Hauser to approve the Baycom quote for \$13,858. **MOTION** carried.

Shop rain gutters: David Carlson, Town crew member, explained the need for rain gutters over the shop doors. He noted the difficulty in getting other companies to quote the job. Discussion followed. Motion by Herlitzke/Hoffman to approve the quote for Advanced Seamless to install gutters on the Town shop for \$1,126.95. **MOTION** carried.

Brine tank/sprayer: Stupi reported the Town crew attended a “Salt Wise” workshop and he spoke with a vendor at the WTA Convention about the benefits of a brine sprayer. He reviewed the quote from Contree, who installed the brine system on three trucks at the City of Onalaska. Carlson reported they learned the Federal government is pushing to reduce the use of salt on roads and the brine is the future. They met with the City of Onalaska public works department and viewed their brine equipment/set-up. Discussion followed concerning the application process, GPS efficiency, costs, possible resident push-back (noted the difference between brine and calcium chloride applications) and future applications. Norman Clark, N6971 Gaynor Drive, suggested baffles would be needed. Huber asked about the return on investment. Stupi noted this would be the first year the Town considered using straight salt so there is no data but suggested savings from less sand mixture and less spring road sweeping. Motion by Herlitzke/Weber to approve the purchase of the brine tank in the amount not to exceed \$16,000. **MOTION** carried.

Flury Field grass: Carlson reported they sprayed the field to kill the weeds last week. He reviewed their research and quote to seed with Tuff Stuff. Carlson noted they would be able to utilize a seeder from the high school. Discussion followed concerning process and reassurance that there was adequate top soil for future success. The clerk noted there should be matching funds available from the Flury donation. Motion by Hoffman/Hauser to spend \$3,100 for seed for Flury Field. **MOTION** carried.

Casberg Coulee bridge: Stupi reported the contract has been approved by the DOT and boring will start next week, followed by surveying. He noted an email by Randy Byom, DOT, who appreciated everyone’s hard work and emphasized they are looking to complete in 2024. Olson expressed concern that there is no Plan B and that pouring concrete in October/ November is weather dependent which could delay the project to spring 2025. Stupi noted all parties are moving forward quickly and the Town certainly wants it completed in 2024.

Fall road tour: Stupi reminded members of the road tour Tuesday, November 14th at 8:00 a.m.
Crew report: Carlson reviewed the written Town Crew report.

2024 BUDGET, FEES AND NEWSLETTER

2024 budget draft: Pedretti noted there were some minor adjustments from the last meeting to the line item budget but overall the final number is the same.

2024 fee schedule: Stupi listed some of the building inspection fees that will need to be adjusted due to the new building inspector contract.

2024 newsletter: Discussion followed concerning the draft Town newsletter. The clerk will take input through November 27th.

TOWN ADMINISTRATION

Pine grove at Dresen Park: Hoffman explained the Town has removed several of the dead pine trees, several are in the dying stage and thought there may be more to follow soon. He suggested the Town consider hiring a logging company and use the funds to plant new park trees. Discussion followed concerning lifespan of the trees, options and professional input. Hoffman will research further and report next month.

Deputy clerk: Pedretti reported the current deputy clerk was a good addition but she prefers to offer her services as a substitute teacher. She reported Rebecca Brockman has accepted the position and training started on Monday.

WTA Convention: Stupi reported on the workshops he attended at the WTA Convention October 23-24.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Weber to accept the Treasurer's report and pay this month's bills in the amount of \$29,617.34. **MOTION** carried.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

Road tour on November 14, add item to discuss sand storage area and need for concrete blocks.

CLOSED SESSION

Motion by Herlitzke/Weber to enter into closed session under Wisc. Statutes 19.85(1)(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: discuss duties of crew members. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 7:49 p.m. Asked to remain: David Carlson, Norm Clark and Town Crew Supervisor John Frauenkron (via phone).

Motion by Weber/Hoffman to return to open session. **MOTION** carried. Returned to open session at 8:23 p.m. Stupi reported no official action taken during the closed session.

ADJOURN

Motion by Herlitzke/Hoffman to adjourn. **MOTION** carried. Adjourned 8:24 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk