

## BOARD OF REVIEW

May 29, 2024

4:00 p.m.

|                        |   |
|------------------------|---|
| <b>MEMBERS PRESENT</b> | Chair Bob Stupi, Rick Hauser, Jeff Herlitzke and Mike Hoffman |
| <b>OTHERS PRESENT</b>  | Clerk Marilyn Pedretti  |
| <b>ASSESSOR</b>        | Tony Robley, Associated Appraisal                             |

The meeting was called to order at 4:00 p.m. Roll call was taken with Stupi, Hauser, Herlitzke and Hoffman present. Meeting notice was properly published and posted.

Motion by Herlitzke/Hauser to nominate Bob Stupi as Board of Review chair. **MOTION** carried.

Motion by Hauser/Hoffman to nominate Jeff Herlitzke as Board of Review vice chair. **MOTION** carried.

## HOUSEKEEPING

- Verified that one (1) of the members had met the mandatory training requirements.
- Verified that the Town had an ordinance for:
  - \* Confidentiality of income and expense information provided
  - \* Sworn telephone testimony and sworn written testimony
  - \* Policy regarding the procedure for waiver of BOR hearing requests
- Was noted that personal property changes required adding real estate value to cell towers.
- Clerk Pedretti has received the Assessment Roll and confirmed the sworn statement has been signed.
- The assessor confirmed there are no corrections or omissions.
- Pedretti reported there are no taxpayers present nor have any filed for review.

## ASSESSMENT UPDATE

Tony Robley, Assessor with Associated Appraisals, gave an overview of the Town assessment and ratio and talked about the need to be in compliance in the future.

## TAXPAYER CONSIDERATIONS

No taxpayers were present to examine the assessment data and no waivers were received. Having no case before the Board, the recorder was turned off until such time as a taxpayer would appear or until the State required two hours was fulfilled. No petitions were received during the two hour session.

Motion by Herlitzke/Hoffman to adjourn. **MOTION** carried. Meeting adjourned at 5:59 p.m.

Respectfully submitted,  
Marilyn Pedretti  
Town Clerk