

TOWN OF HOLLAND BOARD MEETING

June 12, 2024

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Jeff Herlitzke and Michael Hoffman
EXCUSED	Rick Hauser and David Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:44 p.m. Notices and an addendum were properly posted.

MINUTES

Motion by Hoffman/Herlitzke to approve the minutes of May 8 and May 24, 2024. **MOTION** carried.

CITIZENS' CONCERNS:

Ryan Huebsch, Onalaska, introduced himself as running for state assembly and noted he is available to answer questions.

Dennis Niccum, N8498 U.S. Highway 53, had two issues to bring before the board. He reported there is rutting at the end of his driveway where the ATV route connects to Amsterdam Prairie Road and suggested the Town could move the ATV access closer to the crossing. Stupi indicated the Town will address the concern. Niccum explained the second issue was water runoff from properties north of Castle Mound Road. Stupi indicated the Town will contact County Land Conservation for input.

COUNTY SUPERVISOR REPORT: none given.

ZONING PETITION

Alex Parcher, W7765 Parcher Court, requested a rezone of parcel 8-901-5 (3.81 acres adjacent to Holland Villa Condos) from Residential District "A" and Recreation and Natural Resources to Residential District "B". He explained he has been working on the second phase since November and the Board approved the platting last month. Motion by Herlitzke/Hoffman to approve the request to rezone parcel 8-901-5 from Residential "A" to Residential "B". **MOTION** carried.

STORMWATER UTILITY WORK

Hoffman explained there is a pressing issue to fix the drainage around N7004 Pine Lane and to fix a hole in the road created by the drainage issue. Stupi reviewed the three options provided by General Engineering Company (GEC) to fix the area. Discussion followed concerning the new lawn and lack of erosion control methods, a deep sink hole near the electrical box and the possibility of removing the French drain. Motion by Hoffman/Herlitzke that we spend up to \$2,500 on cleaning the culvert and repairing the area on Pine Lane. **MOTION** carried. It was the consensus to ask the engineer if the French drain could be eliminated before additional action is taken.

PUBLIC WORKS

Concrete work: John Frauenkron, Town Crew Supervisor, reported the Holmen Youth Baseball Parents Association (HYBPA) has found a sponsor for the concrete slab to house the new storage shed and the HYBPA will do all of the installation.

Electrical work: Stupi reported the crew sought quotes to add waterproof outlet boxes in the Town shop and received two. Motion by Herlitzke/Hoffman to accept the Viking Electric proposal in the amount of \$800. **MOTION** carried.

New plow truck: Stupi reported on advice received to split the bid documents into two – one for the truck and one for the equipment – in order to keep the bids competitive. Motion by Herlitzke/Hoffman to revise the bid documents and split those into one for the chassis and one for the equipment. **MOTION** carried.

Road repair work: Stupi explained the three quotes to (1) patch the parking lot where the tree roots are causing heaving; (2) patch Gaarder Road where a resident cut through to install a utility and (3) patch Old 93 at Amsterdam Prairie Road where contract trucks short-cut to construct the Village of Holmen park last year.

Motion by Hoffman/Herlitzke to repair the parking with the bid of \$1,974.43. **MOTION** carried.

Motion by Hoffman/Herlitzke to approve the bid for Gaarder Road in the amount of \$2,342.28 from Mathy. **MOTION** carried.

Motion by Hoffman/Herlitzke to approved bid for Old 93 and Amsterdam Prairie Road from the Mathy in the amount of \$1,685.02. **MOTION** carried.

Winter maintenance policy: Members reviewed the draft winter maintenance policy. Motion by Herlitzke/Hoffman to approve the Winter Maintenance Policy. **MOTION** carried.

Casberg Coulee bridge: Stupi gave an update from the engineer Chris Blum, SEH:

“Our plans are complete and finalized. They are in the WisDOT system being prepared for bidding on August 13, 2024. You will be getting our final invoice on the road portion with the Town. We have not seen any revisions to date that need to be made.”

Crew report: Frauenkron reviewed the written Town crew report. The Board thanked the crew for their good work.

FIRE DEPARTMENT

Herlitzke reviewed the May 29th meeting highlights. He asked for input on the following:

- (1) Creating a position for assistant fire chief in the 2025 budget. He noted the Fire Chief is looking for the assistant to start mid-2025 and explained the advantages. Discussion followed and Herlitzke will discuss further with the fire board. Kevin Olson, W6688 Casberg Coulee Road, suggested seeking a Lieutenant rather than Assistant Chief.
- (2) Exceeding the 2024 budget to purchase a command vehicle. Herlitzke noted the current command vehicle was pieced together and is about 14-15 years old and would be used by the firefighters. He reported it was suggested to use the 2% dues to cover the approximately \$80,000 costs. Discussion followed. It was the consensus to seek a loan rather than use the 2%.

Herlitzke noted they are discussing the use of part-time firefighters but there were concerns expressed by the Board members.

LIQUOR LICENSES

Stupi reported the following are seeking liquor license renewals:

Class “B” Combined: Drugan’s Castle Mound Inc., W7665 Sylvester Road, Agent: Michael Drugan; and Whispering Pines Campground, N8905 U.S. Highway 53, Agent: Alex Parcher.

Class “B” Beer: Holmen Rod & Gun Club, W7503 County Road T, Agent: Bruce Hansen; and Gunslick Trap Club, N6767 Briggs Road, Agent: Jon Erickson

Motion by Herlitzke/Hoffman to approve the license renewals as presented. **MOTION** carried.

Stupi reviewed the list of 20 applicants to obtain an operator’s license:

Holmen Rod & Gun: Bruce Hansen, Zachery Kaatz, Mark Kunes and Craig Nagel.

Holmen Gunslick Club: Jon Erickson, Mark Kopp and Michael Leavitt.

Drugan’s Castle Mound: Shyann Blough, Terry Craig, Keegan Drugan, Molly Graff, Annika Hutchens, David Hutson, Annalea Lange, Brook Mashak, Constance Pelowski, Sarah Sagler, Rochelle Stone, Neenah Thompson and Shanda Wollin.

Motion by Herlitzke/Hoffman to approve the operator’s licenses as listed. **MOTION** carried

TREASURER’S REPORT AND BILLS

The Treasurer’s report and invoices were reviewed. Motion by Hoffman/Herlitzke to approve the bills in the amount of \$240,930.01. **MOTION** carried.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

Stupi reported the Town received a DOT grant (1st phase) to construct a bike trail along the north side of County Road MH, from the round-about to Sunrise Lane. He reported the 2nd phase grant request will be considered in the next round. Stupi also noted the Village received a grant to pave the southern portion of the Holland Bluff Bike Trail. Members reviewed their vacation schedules and coverage for the Town phone.

ADJOURN

Motion by Hoffman/Herlitzke to adjourn. **MOTION** carried. Adjourned 7:44 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk