

**TOWN OF HOLLAND
STORMWATER UTILITY COMMISSION**

July 3, 2024

MEMBERS PRESENT	Chair Mike Hoffman, Doug Klenke, Ron Knapmiller, Bryan Nindorf, Jeff Osgood, and Anne Paape
MEMBERS EXCUSED	Jared Noffke
OTHERS PRESENT	Keith Purnell and Samantha Boman, General Engineering Co.
STAFF PRESENT	David Carlson (Town Crew), Marilyn Pedretti (Town Clerk)

CALL TO ORDER

Chair Hoffman called the meeting to order at 6:42 p.m. Notices were properly posted.

MINUTES

Motion by Klenke/Nindorf to approve the minutes of May 1st. **MOTION** carried.

CITIZENS' CONCERNS: none given.

UPDATE – GAYNOR PROJECT

Samantha Boman, Municipal Engineer, General Engineering Company (GEC), reported that with all this rain, the area is very wet and there is some ponding. She noted the contractor will fix ruts and reseed this fall. Knapmiller provided some pictures taken today and suggested the contractor should be under contract to maintain the work and it would be better to repair now rather than later. Discussion followed. Boman will follow-up with the contractor concerning maintenance and the direction of the flow at Gaynor/Sween.

CULVERT/DITCH WORK

N7004 Pine Lane: Hoffman explained the concerns with the French drain and a large sink hole causing safety concerns at N7004 Pine Lane. He reported on a meeting onsite with Lukasz Lyzwa and Sam Boman. Boman presented two options:

- (1) Raise the road 3½ inches at the intersection of Pine and Meadow Way to alleviate ponding at a cost of \$22,000.
- (2) Raise the road 8 inches at the intersection of Pine and Meadow Way at a cost of \$22,000.

She explained they are awaiting word from the County Land Conservation Department on whether the French drain can be filled in. Discussion followed. Motion by Nindorf/Hoffman to recommend option #1 for the intersection of Pine Lane and Meadow Way. **MOTION** carried.

Sylvester Road: Hoffman explained a proposal from the Town crew to blow out several culverts and provide some ditching at W7303, W7306 and W7312 Sylvester Road. He noted the Town would need to rent an excavator, which could cost \$100/two hours or \$150/4 hours. David Carlson, Town Crew, suggested the work could take several days. Discussion followed. It was the consensus to discuss next month with cost estimates for renting equipment versus contracting out the work.

MAINTENANCE WORK (CULVERT/DITCH WORK)

Hoffman reported he drove the areas of Country Estates/Bice Addition and Brentwood Addition after this recent storm and noted the water quickly soaked into the ground. Members reviewed

each line item in the GEC report outlining 23 areas of concern and indicated which of the three options seemed appropriate.

Keith Purnell, W7755 Van Dunk Place, provided input concerning item 3.10.1 and noted his neighbor also had input but was unable to attend this meeting. Discussion followed. Boman will look into possible options for this item to be discussed next month.

Discussion continued on the overall report. Motion by Osgood/Paape to recommend proceeding with the items listed at a cost of approximately \$23,000. **MOTION** carried.

MS4 PLANS

Boman explained the Town is required, under the Department of Natural Resources (DNR) MS4 regulations, to have a Stormwater Management Plan (SMP). A draft copy of the SMP, which includes a Stormwater Pollution Prevention Plan (SWPPP) for the Town shop, was provided for review and does require implementation by July 17th. Discussion followed. Motion by Knapmiller/Klenke to recommend adopting the MS4 Stormwater Management Plan. **MOTION** carried.

TOWN UPDATES: no updates.

FUTURE AGENDA ITEMS & ANNOUNCEMENTS: none.

ADJOURNMENT

Motion by Klenke/Osgood to adjourn. **MOTION** carried. Meeting adjourned at 9:17 p.m.

Respectfully submitted,
Marilyn Pedretti, Town Clerk