

TOWN OF HOLLAND BOARD MEETING

September 11, 2024

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Jeff Herlitzke, Michael Hoffman and David Weber
EXCUSED	Rick Hauser
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Hoffman/Herlitzke to approve the minutes of August 14th. **MOTION** carried.

CITIZENS' CONCERNS: None given.

COUNTY SUPERVISOR REPORT: None given.

STORMWATER UTILITY WORK

Updates stormwater work: Hoffman reported the Pine Lane work had some wrinkles but the contractor, engineer and crew were coordinating the next steps. He noted a homeowner is asking for additional depth of black dirt which we have on hand. Hoffman reported the Gaynor project is receiving some matting and they are reseeding several areas but there may need to be some sod in highly erosive areas.

Van Dunk Place and Sunrise Lane: Hoffman reviewed an engineer report that would reroute water to the north of Van Dunk. He noted the Stormwater Commission recommended the \$62,000 proposal for 2025; however, he has since recalled the fencing option. John Frauenkron, Town Crew Supervisor, suggested the Town could install rock that would go below the frost level at less expense than the proposal. Jeff Behn, W7763 Van Dunk Place, stated he would not favor the fencing option but rather French drain-type as was completed on the east end of Van Dunk not long ago. Discussion followed concerning options and safety issues. It was the consensus to consult the engineer on the rock option.

Culvert repair: Stupi gave background on his suggestion to seek quotes for both repairing (using a UV method) and replacing 9 culverts. Members viewed a video demonstrating the process for lining current culverts with a UV CIPP process. Discussion followed concerning the various quotes, timing and budgets. It was the consensus to budget for six culverts in 2025 and additional ones in 2026, which would spread the ERU (Equivalent Run-off Units) increase over two years.

Report of 9/4/24: Hoffman reported they had a general discussion on ERUs and options to borrow money.

PARK COMMITTEE

Prairie Woods walking trail: Stupi reviewed a request to have the Town crew remove some invasive trees along the Prairie Woods walking trail that were too large for homeowners to cut down. Frauenkron indicated the crew could handle the work. Motion by Weber/Hoffman to authorize the crew to cut down the invasive trees along the Prairie Woods walking path. **MOTION** carried.

August Prairie play equipment: Stupi explained the need to replace several pieces of equipment at the August Prairie park and reviewed a quote for replacement parts. Motion by Weber/Hoffman to approve the replacement parts for the August Prairie Park for not more than \$5,000. **MOTION** carried.

Park Trees: Stupi reported the Committee approved purchasing up to eight park trees and explained where they would be placed. Discussion followed. Motion by Hoffman/Herlitzke to approve eight trees not to exceed \$2,500 and use remaining money from the 2024 budget. **MOTION** carried.

Report on 9/5/24 meeting: Stupi reported they discussed mosquito control, the backstop placement at Gaynor Park and paving projects.

PUBLIC WORKS

Casberg Coulee update: Stupi read the engineer's report:

WisDOT has awarded the bid to the low bidder and is currently working on the construction contract for the work. Once that is approved, they will schedule a preconstruction meeting and that will let us know the schedule and timing of the project. Just a waiting game right now to get all the paperwork completed and executed.

Town crew report: Frauenkron read the crew report and answered Board member questions.

FIRE DEPARTMENT

Facility feasibility study: Stupi reported that he, Patrick Barlow and Chief Ostreng reviewed five proposals for a feasibility study and are interviewing the top three. He noted that once a firm has been chosen, the study will take 2-3 months.

2025 Budget review: Herlitzke reviewed the 2025 draft budget and asked for input from the Board. Discussion followed. It was the consensus to recommend option 2.

Report of 8/29/24: Herlitzke reviewed the minutes from the August 29th meeting.

2025 BUDGET WORKSHOP

It was the consensus to hold the 2025 budget workshop at 5:00 p.m. Monday, September 30th.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Weber to accept the Treasurer's report and approve the September bills in the amount of \$214,645.74. **MOTION** carried.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Agenda items: pressure washer, part-time status. Stupi reported he and Pedretti will be attending the WTA Annual Conference the first part of October. Pedretti noted extra hours were added to absentee voting in October.

CLOSED SESSION

Motion by Herlitzke/Weber to enter into closed session under Wisc. Statutes 19.85(1)(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: discuss compensation for vacation, sick leave and comp time. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 8:15 p.m. Pedretti and Frauenkron were excused.

Motion by Herlitzke/Hoffman to return to open session. **MOTION** carried. Returned to open session at 8:42 p.m. Pedretti rejoined the meeting.

Discussion followed concerning drafting a policy for comp time and to clarify carry-overs. Motion by Herlitzke/Weber to set a standard for comp time to be allowed up to negative 20 hours and sick leave and vacation time is not to go below zero with a policy forthcoming. **MOTION** carried

ADJOURN

Motion by Herlitzke/Hoffman to adjourn. **MOTION** carried. Adjourned 8:53 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk