

**TOWN OF HOLLAND
STORMWATER UTILITY COMMISSION**

October 2, 2024

MEMBERS PRESENT	Chair Mike Hoffman, Doug Klenke, Ron Knapmiller, Bryan Nindorf, and Jared Noffke
MEMBERS EXCUSED	Jeff Osgood, Anne Paape
OTHERS PRESENT	Lukasz Lyzwa (General Engineering Co.)
STAFF PRESENT	David Carlson (Town Crew), Marilyn Pedretti (Town Clerk)

CALL TO ORDER

Chair Hoffman called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Noffke/Knapmiller to approve the minutes of September 4, 2024. **MOTION** carried.

CITIZENS' CONCERNS: none given.

UPDATE – PINE LANE

Hoffman reported that our crew was working on shaping the ditches and reseeding. He noted there were a few glitches with the project but all is on track now. Lukasz Lyzwa, Project Engineer, General Engineering Company (GEC), explained that the pavement is complete but there was a slight change with the crowning in order to allow for better drainage. David Carlson, Town Crew, reported that with the new grade there was no shoulder so they extended the culvert and filled in over the top. Discussion followed.

UPDATE – GAYNOR PROJECT

Hoffman reported concern with run-off from the hill, in an area not covered by the project. Lyzwa explained the velocity running from the cul-de-sac and along the road is causing erosion and control measures will need to be arranged. He made several holes with an auger in the pond area and determined that no clay was used but rather the compaction from the moving equipment may have sealed the top. He advised not to do anything at this time as that “seal” should loosen up by next spring. Discussion followed. Lyzwa reported the park sign is cracked and should be replaced. He also asked if the back-stop was being re-installed. Pedretti shared the results of the neighborhood survey in which only two residents suggested re-installing. Discussion followed.

Motion by Nindorf/Hoffman to not put the back-stop back up according to the vote received. **MOTION** carried.

Motion by Noffke/Nindorf to replace the park sign. **MOTION** carried. Pedretti will provide Lyzwa with contact information for the original sign maker.

CULVERT REPAIRS

Hoffman reported the Board discussed these culverts and determined to split the work into two years in order to spread out the expense in 2025 and 2026. He noted the Board favored the insert process rather than replacement.

CULVERT/DITCH WORK

Hoffman reported that he, the Town crew and Lyzwa meet at the site of stormwater concern between the homes at W7763 and W7755 Van Dunk Place. Lyzwa explained the main issue was the rain gutters. He suggested three phases for this issue.

Phase 1 – add more down spouts and redirect the flow.

Phase 2 – once the down spouts are fixed, add swales in the ditch to allow water to pool.

Phase 3 – if first two phases are not enough, construct a “French drain” similar to the one at the other end of Van Dunk.

Discussion followed concerning the options, septic/well proximities, ground water pollution issues and process. Lyzwa will write a report outlining the corrective measures.

2024 BUDGET UPDATE

Pedretti reviewed the 2024 budget. Hoffman noted the Pine Lane project will need to be added to this year’s expenses. Pedretti suggested that the balance in the stormwater account would fall within the budgeted amounts.

2025 BUDGET PROPOSAL

Pedretti suggested using the same numbers for wages (\$5,000) and legislative (\$2,000) expenses. Members filled in the following:

\$15,000 = Scraping along roads

\$55,000 = Culvert inserts

\$ 1,100 = Shop cabinet required by the SWPP report

\$ 5,000 = Misc. ditching expenses

\$76,100

Discussion took place concerning Equivalent Run-off Units (ERUs). Lyzwa suggested gradual increases to cover larger projects in the future to alleviate big jumps. Discussion followed.

Motion by Nindorf/Noffke to recommend we increase the ERU from \$45 to \$55. **MOTION** carried.

BOARD UPDATE

Hoffman noted all was covered.

FUTURE AGENDA ITEMS & ANNOUNCEMENTS:

Van Dunk Place update, culvert inserts, possible sink hole at Bice & Van Dunk.

Carlson thanked Hoffman for his hands-on involvement with the projects.

ADJOURNMENT

Motion by Knapmiller/Klenke to adjourn. **MOTION** carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted,
Marilyn Pedretti, Town Clerk