

TOWN OF HOLLAND BOARD MEETING

December 11, 2024

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Rick Hauser, Jeff Herlitzke, and Michael Hoffman
EXCUSED	Dave Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

The Board reviewed the minutes and a minor correction was made to the November 13th draft minutes. Motion by Hoffman/Herlitzke to approve the minutes of November 13 and December 4, 2024. **MOTION** carried.

CITIZENS' CONCERNS: None given.

COUNTY SUPERVISOR REPORT: None given.

PUBLIC WORKS

No parking: Stupi explained the neighborhood concerns with parking at the corner of Garfield and Amsterdam Prairie Road. Discussion followed concerning the possibility of installing “no parking” signs. Motion by Hauser/Hoffman to install “no parking” signs on the southern portion of Garfield Road. **MOTION** carried.

Stop signs at Flaten/Moe Coulee Roads: Stupi explained the stop signs at Moe Coulee Road and Flaten Road were added during the Casberg Coulee detour due to the increase in traffic. He asked if those signs should now be removed and discussion followed. Motion by Herlitzke/Hoffman to authorize the return to the previous state before the detour and remove stop signs at Flaten Road and Moe Coulee Road as well as adding a “cross traffic does not stop” sign at Casberg Coulee Road. **MOTION** carried.

Washing station: John Frauenkron, Town Crew Supervisor provided an estimate from Ace Hardware to create a tarp and cable system to screen the pressure washing area and prevent splash on equipment. Discussion followed. Motion by Herlitzke/Hoffman to approve the Holmen Ace Hardware (list) not to exceed \$500 to purchase tarps, cables and necessary items to complete the wash bay which replaces the electrical work that has not been started. **MOTION** carried.

Use of washing station: Frauenkron asked if the Town of Onalaska could utilize the new washing station for their trucks. Discussion followed concerning process, possible rules/conditions, and costs. Motion by Herlitzke/Hauser to authorize the Town of Holland to enter into an agreement with the Town of Onalaska to wash their plow trucks in the winter in the Town shop based on conditions discussed. **MOTION** carried.

US Highway 53 public input: Hoffman reported on the Public Information meeting held December 10th concerning safety upgrades to U.S. Highway 53. He noted some of the upgrades that will take place in 2030 and that residents provided some good input. Stupi reported a Public Officials meeting held last week and that several items were suggested.

Town crew report: Frauenkron read the crew report and answered Board member questions.

FIRE DEPARTMENT

Herlitzke did not have minutes to report but noted they are still having issues with engine #1 and are working towards a solution.

BLUFFLAND COALITION

Stupi noted that Weber, our Town representative, was not available but members have the annual report to review and to pass along any comments.

RESOLUTIONS

Pedretti read the following in the record:

RESOLUTION 2024-5

A RESOLUTION TO APPROVE THE 2025 BUDGET

WHEREAS, the Town Board held a public hearing on November 13, 2024 to review and discuss the Town Budget that appropriated the necessary general funds for the operation of government and administration of the Town for the year 2025; and

WHEREAS, the Town of Holland electors adopted the Town levy at the November 13, 2024 Town Elector meeting that will be used for the operation and administration of the Town for the year 2025;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland Town Board hereby adopts the attached 2025 Budget.

Dated this 11th day of December, 2024.

Motion by Hoffman/Herlitzke to approve Resolution 2024-5: A resolution to approve the 2025 budget. **MOTION** carried.

RESOLUTION 2024-6

A RESOLUTION SETTING FEES FOR 2025

WHEREAS, the Town of Holland Town Board has established fees in order to assist in covering costs of services provided by the Town; and

WHEREAS, fees have been established for such services as platting fees, licenses, permits, lot mowing, refuse/recycling charges, stormwater charges, rentals fees, and copying costs; and

WHEREAS, the fees for each service are reviewed yearly to determine their effectiveness;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland hereby adopts the attached 2025 Fee Schedule to be effective January 1, 2025.

Dated this 11th day of December, 2024.

Motion by Hauser/Herlitzke to approve Resolution 2024-6: A resolution setting fees for 2025. **MOTION** carried.

RESOLUTION 2024-7

2024 BUDGET ADJUSTMENTS

WHEREAS, in December 2023, the Town of Holland set the 2024 Town budget with revenues and disbursements not to exceed \$2,690,331.85; and

WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and

WHEREAS, several items in the Town of Holland disbursement budget, while not exceeding the overall resources, can be balanced using funds from another disbursement department, general account or segregated account;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Holland hereby authorizes fund transfer of the following expense budget line-items:

<i>Account Name</i>	<i>Budget Shortfall</i>	<i>Transfer from Acct</i>	<i>Amount</i>
<i>Fire Protection</i>	<i>-4,734.61</i>	<i>Emergency Communication</i>	<i>4,734.61</i>
<i>Highway/Street Maintenance</i>	<i>-32,585.22</i>	<i>Street Light & Other Transport.</i>	<i>32,585.22</i>
<i>Refuse/Recycling</i>	<i>-2,057.59</i>	<i>Street Light & Other Transport.</i>	<i>2,057.59</i>
<i>Debt Service (principal)</i>	<i>-122,196.53</i>	<i>Equipment/Highway Outlay</i>	<i>122,196.53</i>
<i>General Acct Totals:</i>	<i>- 162,023.95</i>		<i>162,023.95</i>

Dated this 11th day of December, 2024.

Motion by Hoffman/Hauser to approve Resolution 2024-7: A resolution adjusting the 2024 budget. **MOTION** carried.

TOWN ADMINISTRATION

Computer firewall: Herlitzke recommended the Town purchase the firewall with a three year subscription. Motion by Herlitzke/Hauser to purchase a new firewall for \$1,225 plus the \$145 installation fee. **MOTION** carried.

WTA TAC: Stupi explained that the Wisconsin Towns Association (WTA) has an additional lobbying arm referred to as Technical Advisory Council (TAC) and to become members would cost 25 cents per resident and are now offering a half-year membership to encourage membership. He stated the Town gets a lot of return for the money. Discussion followed. Motion by Herlitzke/Hoffman for the Town of Holland to join the WTA Technical Advisory Council. **MOTION** carried 3 to 1 (Hauser).

WTA District meeting: Stupi noted that one member will need to attend for Board of Review certification and suggested the two members not up for election would be the best choice. Hauser will check his schedule. Item will return next month.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Hauser to accept the Treasurer's report and approve this month's bills in the amount of \$252,979.74. **MOTION** carried.

FUTURE AGENDA ITEMS/ANNOUNCEMENTS

Stupi noted there will be a Public Information meeting in January for the New Amsterdam road project. He suggested John should attend the 2025 Road School. He noted the crew will need to do some updating to their CDLs due to the tanker certification.

Pedretti reported tax bills/newsletters were mailed this week.

ADJOURN

Motion by Herlitzke/Hoffman to adjourn. **MOTION** carried. Adjourned 7:55 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk