

TOWN OF HOLLAND BOARD MEETING

September 10, 2025

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Rick Hauser, Jeff Herlitzke, Michael Hoffman and David Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Hoffman/Hauser to approve the minutes of August 13, 2025. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT: none given.

SOCCER FIELD REQUEST

Justin Brandau, LXU Soccer Club, requested permission to install a chain link fence along the soccer field (westside of the Town Park along County Road MH) to replace the current snow fence. He reported over 500 kids are involved in the soccer club and fields are needed. He explained the soccer club would pay for the fence and installation. Discussion followed concerning fence gauge and options for the lower fence area to decrease maintenance issues like mowing and weed control. Motion by Hauser/Herlitzke to approve the installation of the chain-link fence. **MOTION** carried unanimously.

PARK COMMITTEE

Updates on bike trail grants: Stupi reported the Holland Bike Trail paving project is slowly moving forward and the hope is to go out for bid later this year. He reported they had a scoping meeting on the County Road MH bike trail project with the engineer and DOT and that several things were ironed out to move forward with an engineering contract.

Town Park walking trail: Stupi reported the crew finished the dirt work and seeded the areas along the path yesterday before the rain. He reported the committee discussed signage but no decisions were made. He noted the crew will paint a strip connecting the trail by the shelter house/behind the hall. Stupi reported the committee will be planning an early spring dedication. Discussion followed concerning snow clearing and possible ice conditions and a "Icy in Winter" sign was suggested. Stupi noted the committee will continue discussions.

Tree removal for Holland Bike Trail: Stupi explained the Request for Proposals (RFP) process and options to remove a tree along the bike trail at Sylvester Road. Discussion followed. Motion by Herlitzke/Hoffman to approve RFP from Johnson Operations Tree Service to remove the cottonwood at Sylvester Road and Highway 53, not to exceed \$12,000. **MOTION** carried unanimously.

Pickleball/Basketball courts: Stupi explained the committee recommended seeking proposals to replace the current basketball court with a pickleball court and to install a half-court basketball court elsewhere in the Town Hall park. He noted the park budget has approximately \$38,000 remaining in the 2025 budget so it could be possible to construct this year. Discussion followed. Motion by Herlitzke/Hauser to seek Request for

Proposals to replace the basketball court with two pickleball courts and construct a new half-court basketball court. **MOTION** carried unanimously.

Report 8/27/25 meeting: Stupi reviewed the August 27th meeting minutes and noted the sand blasting of equipment in the Dresen Park went well.

STORMWATER UTILITY COMMISSION

Culvert clean-out project: Hoffman reported they continue to conduct culvert inspections and they hope to have the contractor clean-out work happen the last week of September.

Fonstad Road culvert project: Hoffman reported the contractor is scheduled to install the culvert and conduct the ditch work at the end of next week.

PUBLIC WORKS

Driveway Ordinance: Stupi reviewed the need to define “hardscape” and add language that any work within the right-of-way requires a permit. He noted this was the first reading and will return next month for approval.

Firewall security: Stupi reviewed the fee structure for renewing the firewall security in the Town Shop. Herlitzke stated this equipment would most likely be replaced after 7-8 years and that a 5-year renewal would be appropriate. Motion by Herlitzke/Hoffman to approve 5 year renewal of the firewall security in the amount of \$1,977.36. **MOTION** carried unanimously.

Plow driver: Stupi asked if the Town is covered for the third plow driver. John Frauenkron, Town Crew Supervisor, reported Terry is willing to be “on call” again for the 2025-26 winter season. He suggested using our current part-timer, Jeremie, if we receive a heavy snow fall to assist in cleaning out the cul-de-sacs using the Dodge truck. Discussion followed. It was the consensus to utilize Jeremie if needed and available.

Town crew report: Frauenkron reviewed the Town crew report.

FIRE DEPARTMENT

Joint meeting on collaboration: Stupi reported a joint meeting was held on September 4th with the City of Onalaska, Town of Onalaska, Village of Holmen and the consultants from Innovative Planning. He noted there was an ambiguous commitment from one entity concerning the cost of combining the two fire station studies (Holmen area Fire Department and City of Onalaska Fire Department). Stupi reported they will meet again and will review sample agreements to see if this moves forward.

Fire Station study: Stupi reported combining the two fire station studies would cost between \$4,000 and \$5,000 and asked if the Town was willing to commit to covering up to half the costs. Discussion followed. Motion by Herlitzke/Hauser to assume up to \$2,500 for expanding the scope of the fire station study. **MOTION** carried unanimously.

Report on 8/19/25 meeting: Herlitzke noted there were no draft minutes but recalled some items they discussed. He noted the Chief is spearheading a move to purchase another fire truck and he explained the reasoning. Hauser expressed caution in equipment purchases with the possibility of funding a new station. Stupi suggested seeking assistance from Senator Baldwin’s office in a 50/50 grant funding option.

TOWN ADMINISTRATION

Refuse/recycling services: Members discussed an option to extend the contract with Hilltopper rather than go out for bid in 2026. No consensus reached and item will be discussed again next month.

Dental benefit: Stupi reviewed some numbers for adding dental insurance to the employee benefit packet. Discussion followed. Motion by Herlitzke/Hoffman to authorize the Town to add a uniform dental plan to the health insurance benefit. **MOTION** carried unanimously.

2026 BUDGET WORKSHOP

A 2026 budget workshop was scheduled for Thursday, October 2nd to start at 5:00 p.m.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Hauser to accept the treasurer's report and approve paying the bills in the amount of \$356,489.48. **MOTION** carried.

ANNOUNCEMENTS

Stupi and Pedretti will attend the WTA convention October 13-14.

CLOSED SESSION

Motion by Herlitzke/Hauser to enter into closed session under Wisc. Statutes 19.85(1)(c) for: "...consideration of employment, compensation or performance evaluation data..." to wit: discuss employee operations and work hours. Roll call vote. **MOTION** carried unanimously. Entered into closed session at 8:24 p.m. Pedretti and Frauenkron were excused.

Motion by Herlitzke/Weber to return to open session. **MOTION** carried. The Board returned to open session at 9:12 p.m. Stupi reported no action taken.

ADJOURN

Motion by Herlitzke/Weber to adjourn. **MOTION** carried. Adjourned 9:15 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk