

TOWN OF HOLLAND BOARD MEETING

December 10, 2025

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|------------------------|---|
| MEMBERS PRESENT | Chair Bob Stupi, Supervisors Jeff Herlitzke, Michael Hoffman, and Rick Hauser |
| EXCUSED | Dave Weber |
| STAFF PRESENT | Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti |

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Herlitzke/Hoffman to approve the minutes of November 12 and 20, 2025. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT: none given.

HOLLAND BLUFF BIKE TRAIL

Engineering costs: Stupi explained the current situation with access on the northwest corner of the Drugan property and the requirement for a Certified Survey Map (CSM). He reviewed the emails and the proposed contract Amendment #2 from Origin Design. Discussion followed. Motion by Hoffman/Stupi to approve up to \$4,925 to Origin Design [Amendment #2]. **MOTION** carried unanimously.

CSM: Stupi outlined the .29 acre parcel in the northwest corner and how this CSM will create access to the bike trail. He noted an agreement was sent to the cell tower company and they are satisfied with the shared access. Motion by Herlitzke/Hoffman to approve the Certified Survey Map. **MOTION** carried unanimously.

E-BIKES

Stupi asked members if they wished to pursue creating an ordinance similar to the Village of Holmen that would regulate the operation of electric bicycles, electric scooters and gas-powered bicycles/scooters. Discussion followed. It was the consensus to see how the Village ordinance works out and revisit next summer.

PUBLIC WORKS

Snow events: John Frauenkron, Town Crew Supervisor, reported the snow plowing is going well but they did have some equipment failures over the first three snow events. Stupi noted there were no complaints and thanked the crew for their work.

Town crew report: Frauenkron reviewed the Town crew report.

FIRE DEPARTMENT

Collaboration meeting: Stupi reported on the Fire Department collaboration meeting held earlier today. He noted the four municipalities are moving forward to seek a study on the implications and benefits of a unified fire department.

Fire Services study: Stupi asked for input on the final draft of the Fire Station Design Study. Herlitzke said it was good to change the size in order to reduce the cost a bit. No additions or changes were suggested.

Report on 11/24/25 meeting: Herlitzke reported the Village is seeking approval to purchase land for a new fire station but the Town is hesitant on cost share. Hauser reported the employee contracts were approved. Herlitzke noted the Chief wants to start the process to order another fire truck.

RESOLUTIONS:

Resolution 2025-9 was read into the record:

A RESOLUTION TO APPROVE THE 2026 BUDGET

WHEREAS, the Town Board held a public hearing on November 12, 2025 to review and discuss the Town Budget that appropriated the necessary general funds for the operation of government and administration of the Town for the year 2026; and

WHEREAS, the Town of Holland electors adopted the Town levy at the November 12, 2025 Town Elector meeting that will be used for the operation and administration of the Town for the year 2026;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland Town Board hereby adopts the attached 2026 Budget.

Dated this 10th day of December, 2025.

Motion by Hoffman/Herlitzke to approve Resolution 2025-9. **MOTION** carried unanimously.

Resolution 2025-10 was read into the record:

A RESOLUTION SETTING FEES FOR 2026

WHEREAS, the Town of Holland Town Board has established fees in order to assist in covering costs of services provided by the Town; and

WHEREAS, fees have been established for such services as platting fees, licenses, permits, lot mowing, refuse/recycling charges, stormwater charges, rentals fees, and copying costs; and

WHEREAS, the fees for each service are reviewed yearly to determine their effectiveness;

NOW, THEREFORE, BE IT RESOLVED that the Town of Holland hereby adopts the attached 2026 Fee Schedule to be effective January 1, 2026.

Dated this 10th day of December, 2025.

Motion by Herlitzke/Hoffman to approve Resolution 2025-10. **MOTION** carried unanimously.

Resolution 2025-11 was read into the record:

2025 BUDGET ADJUSTMENTS

WHEREAS, in December 2024, the Town of Holland set the 2025 Town budget with revenues and disbursements not to exceed \$2,901,784.20; and

WHEREAS, Wis. Stats. 65.90(5)(a) requires the approval of two-thirds of the members of the Town Board to amend an adopted budget; and

WHEREAS, several items in the Town of Holland disbursement budget, while not exceeding the overall resources, can be balanced using funds from another disbursement department, general account or segregated account;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Holland hereby authorizes fund transfer of the following expense budget line-items:

| <u>Account Name</u> | <u>Budget Shortfall</u> | <u>Transfer from Acct</u> | <u>Amount</u> |
|-----------------------------|-------------------------|---------------------------|-------------------|
| General Govt | -11,724.31 | Equipment outlay | 11,724.31 |
| Fire Protection | -10,650.74 | Equipment outlay | 10,650.74 |
| Inspection | -12,147.06 | Equipment outlay | 12,147.06 |
| Hwy/Street Maint | -50,287.69 | Equipment outlay | 50,287.69 |
| Street Lights/Other Transp | -23,853.20 | Equipment outlay | 23,853.20 |
| Refuse/Recycling | -12,111.56 | Equipment outlay | 12,111.56 |
| Misc. | -4.90 | Equipment outlay | 4.90 |
| Parks | -92,278.38 | Capx/ATC Funds | 92,278.38 |
| General Acct Totals: | -214,508.87 | | 214,508.87 |

Dated this 10th day of December, 2025.

Motion by Herlitzke/Hoffman to approve Resolution 2025-11. **MOTION** carried unanimously.

Resolution 2025-12 was read into the record:

APPOINT DEPUTY TREASURER

WHEREAS, Section 60.341 authorizes the Town Treasurer to provide for the appointment of a deputy treasurer; and

WHEREAS, the Town Treasurer has designated Cheryl Helmreich as the deputy Treasurer to perform the treasurer's duties during the absence, sickness or other disability of the treasurer; and

WHEREAS, the pay for the deputy treasurer is to be established by the authority of the Town Board;

NOW THEREFORE BE IT RESOLVED that we, the Town Board of the Town of Holland, do hereby establish the pay for the deputy treasurer at a rate of \$15 (fifteen dollars) an hour.

BE IT FURTHER RESOLVED that future pay increases will be set by the Town Board during the yearly review.

Motion by Herlitzke/Hauser to approve Resolution 2025-12. **MOTION** carried unanimously.

TOWN ADMINISTRATION

Appointment of Election Inspectors: Pedretti provided the following nominations:

| | | |
|---------|-------------|--------------------------|
| Becky | Brockman | W8088 Old NA |
| Tom | Byerly | W6616 County Road V |
| Deborah | Carpenter | W7190 Sylvester Road |
| Jane | Deml | N6948 Gaynor Drive |
| Sally | Fonger | 1527 Holley Street |
| Ruth | Gautsch | N9384 Red Cloud Road |
| Patti | Happel | W7632 McHugh Ct W |
| Nikole | Hauser | W7915 Prairie Meadows St |
| Cheryl | Helmreich | N6408 Co Rd XX |
| Lanette | Herrmann | N8698 Garfield Road |
| Anita | Jagodzinski | N7141 Sunrise Lane |
| Jean | Kroner | N7065 Sunrise Lane |
| Mary | Koblitz | N7220 Ash St |
| Brenda | Lichucki | W6665 Casberg Coulee Rd |
| Carole | McQueen | N7123 Bice Ave |

| | | |
|----------|-----------|--------------------------|
| John | Miller | N6880 Sand Prairie Court |
| Mary | Nugent | W7747 Van Dunk Place |
| Anne | Paape | W6668 Long Coulee Court |
| Nancy | Pilmonas | W6924 Heram Road |
| Molly | Reynen | W7008 County Road T |
| Patti | Rostvold | N6967 Pine Lane |
| Elaine | Schmidt | N8327 McWain Drive |
| Andrea | Stupi | N7577 County Road XX |
| Colleen | Swenson | W7908 Van Loon Lane |
| Kathy | Warzynski | W7728 Meadow Way |
| Larry | Warzynski | W7728 Meadow Way |
| Jennifer | Westlie | N8730 Garfield Road |
| Barbara | Wuensch | N6905 Pine Lane |

Motion by Herlitzke/Hoffman to approve the nomination list for the 2026-27 term. **MOTION** carried unanimously.

Stormwater Salt Week: Stupi suggested board members and town crew should attend the Stormwater Salt Week webinars which take place the week of January 26th. Pedretti will register the Town and provide the board room space for each webinar.

Employee reviews: It was the consensus to conduct employee reviews on Monday, December 15th starting at 3:00 p.m.

TREASURER'S REPORT AND BILLS

The Treasurer's report and invoices were reviewed. Motion by Herlitzke/Hoffman to accept the treasurer's report and approve paying the bills in the amount of \$279,574.09. **MOTION** carried.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Stupi noted the WTA District meetings are coming up this spring and members should notify the clerk if they wish to attend. He reminded members of the Holiday Party on January 11th. He gave an update on the Shepard CUP. He reported he will be out of country at the end of the month and Herlitzke will take the town phone.

ADJOURN

Motion by Hauser/Herlitzke to adjourn. **MOTION** carried. Adjourned 7:37 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk