

TOWN OF HOLLAND BOARD MEETING

May 13, 2026

MEMBERS PRESENT	Chair Bob Stupi, Supervisors Rick Hauser, Jeff Herlitzke, and Michael Hoffman
EXCUSED	David Weber
STAFF PRESENT	Town Crew Supervisor John Frauenkron, Clerk Marilyn Pedretti

CALL TO ORDER

Chair Stupi called the meeting to order at 6:30 p.m. Notices were properly posted.

MINUTES

Motion by Hoffman to approve the minutes of April 8 and 22, 2026. **MOTION** carried.

CITIZENS' CONCERNS: none given.

COUNTY SUPERVISOR REPORT: none given.

PLAN COMMISSION

CUP: Joseph Farwell, N8724 Garfield Road, requested a Conditional Use Permit (CUP) to add 288 sq. ft. to an existing hanger. Stupi explained this request is a result of a zoning change that all hangers go through the CUP process. He reviewed the map and reported the Plan Commission unanimously recommended approval. Motion by Herlitzke/Hauser to approve the Conditional Use Permit for Joseph Farwell, N8724 Garfield Road, to add 288 sq. ft. to an existing hanger. **MOTION** carried unanimously.

Fence variance: Michelle Bryant, future resident at N7133 Sunrise Lane, requested a variance to install a fence in contrast to section XXV of the Brentwood "Declaration of Restrictions." Stupi explained that since there was no Brentwood homeowners' association, the Town is required to apply the covenants. He reported the Plan Commission unanimously recommended approval. Michelle Bryant stated they would like a fence for additional privacy and security around their pool and noted they will maintain inside and outside the fenced area. Motion by Herlitzke/Hauser to approve the fence for Michelle Bryant, at N7133 Sunrise Lane. **MOTION** carried unanimously.

Pool Ordinance Amendment: Stupi reported that some pool owners are opting for retractable covers and noted the American Society for Test and Materials (ASTM) standards would apply with this amendment. Discussion followed. Motion by Herlitzke/Stupi to suspend the first reading. **MOTION** carried unanimously. Motion by Herlitzke/Hoffman to approve Amendment #1 to Ordinance #5-2013 Pool Ordinance. **MOTION** carried unanimously.

5-year road plan: Stupi explained the plan lists regular maintenance as well as a road replacement strategy of approximately one mile per year. Motion by Hoffman/Stupi to approve the Town of Holland Road Improvement Plan from 2026-2031. **MOTION** carried unanimously.

Report on 5/6/26 meeting: No other business to report.

STORMWATER

2026 projects: Stupi reviewed the list of 2026 projects. He reviewed two quotes received to perform six culvert clean-outs. Discussion followed. Motion by Hoffman/Herlitzke to approve Big Shovel for this project not to exceed \$4,900. **MOTION** carried unanimously. Pedretti reviewed an engineering quote to perform drainage analysis around six culverts. John Frauenkron, Town Crew Supervisor, listed some of the issues with the culverts. Discussion followed. It was the consensus to seek some adjustments to the scope of work and bring back next month.

Shouldering: Stupi explained there are several options – one included contracting with the County Highway Department and one was to purchase an implement that could be used to drag the shoulders. He noted the County option would not be available until next year. Discussion followed. Frauenkron was directed to gather more information and report next month.

5-year plan: Stupi reviewed the draft plan and noted emergencies would still take priority. Motion by Hoffman/Stupi to approve the 5-year Stormwater Plan. **MOTION** carried unanimously.

Report 5/6/26 meeting: Nothing else to report.

Stormwater Group: Stupi asked if the Town should join the League of Wisconsin Municipalities Local Government Stormwater Group. Discussion followed concerning the benefits. Motion by Herlitzke/Hauser to pay \$250 to join the League of Wisconsin Municipalities Local Government Stormwater Group. **MOTION** carried unanimously.

PUBLIC WORKS

Bid opening road work: Pedretti reported one bid was provided for the Green Place road work and the bid was opened. Discussion followed and it was reiterated that 34% will be reimbursed by the mobile home park owner. Motion by Herlitzke/Hoffman to approve Mathy Construction not to exceed \$337,448 with the Town paying 66%. **MOTION** carried unanimously.

Amundson Coulee Road agreement: Stupi explained that the Town of Farmington and Town of Holland received a grant to complete the road work on Amundson Coulee Road. He reviewed a draft agreement that delineates how Holland will administer the work. Pedretti reported both the attorney and Farmington reviewed and approved the agreement. Motion by Hoffman/Herlitzke to approve the Town of Holland and Town of Farmington Memorandum of Understanding on the Amundson Coulee Road resurfacing project. **MOTION** carried unanimously.

Road School: Frauenkron reported on attending the WTA Road School in April and noted most was the same as last year. He reported on learning about several new options for culvert work and a new matting system for erosion control.

Town crew report: Frauenkron reviewed the Town crew report. Herlitzke asked about street sweeping and Stupi reported the issue is handled case-by-case.

PARKS

Wildflower Park Phase 3: Stupi reviewed the options for Phase 3 of Wildflower Park. Discussion followed. Motion by Herlitzke/Stupi to approve finishing up Year 3 of Wildflower Park by only doing landscape bed D in the amount not to exceed \$3,005. **MOTION** carried 3 to 1 (Hauser).

Walking Trail Dedication: Stupi reminded members the dedication of the Van Dunk Family Walking Trail is Saturday, May 16th at 10:00 a.m.

Park Committee: Stupi reported park inspections were reviewed and the pickleball/basketball court work has begun.

FIRE DEPARTMENT

Herlitzke reviewed the minutes of April 21st. Stupi reviewed a memo from Chief Ostreng concerning the Fire Department Collaboration study and that a project team was listed.

Herlitzke gave an update on the fire station and noted we were denied the Federal grant because the project was not “shovel ready”. He asked for input concerning how much the Town is willing to commit to a new fire station. Discussion followed concerning the heavy tax burden to the Town (50%) and options such as rehabilitating the current station or purchasing the FedEx building. Mike Lavery, representing the Holmen Area Fire Department, noted the mold mitigation project was behind schedule.

It was the consensus to get resident buy-in with a public meeting to be held on Tuesday, June 9th with an open house from 5:00 to 8:00 pm. Herlitzke will lead a presentation at 5:30 and another at 6:45 pm. Stupi will meet with the Village Administrator to discuss numbers.

BLUFFLAND COALITION: Weber was unavailable to give a report.

ADMINISTRATION

RFP refuse services: Pedretti reviewed an updated draft Request For Proposal (RFP) with input from Hilltopper. Discussion followed. It was the consensus to move forward with the recycling and refuse RFP to be issued June 30th.

Liquor licenses: Pedretti reported that applications for liquor license renewals were sent to: Holmen Rod & Gun Club, Holmen Gunslick, Drugan’s Castle Mound and Whispering Pines Campground. Approval will take place next month.

TREASURER’S REPORT AND INVOICES

The Treasurer’s report and invoices were reviewed. Motion by Herlitzke/Hoffman to accept the treasurer’s report and approve paying the bills in the amount of \$97,923.00. **MOTION** carried unanimously.

ANNOUNCEMENTS & FUTURE AGENDA ITEMS

Stupi reminded members the Board of Review is tomorrow starting at 4:00 pm.

ADJOURN

Motion by Hoffman/Hauser to adjourn. **MOTION** carried. Adjourned 8:02 p.m.

Respectfully submitted,
Marilyn J. Pedretti
Town Clerk